


Citizens Advisory Committee of the
Eastern Neighborhoods Plan,
City and County of San Francisco



**Notice of Meeting
&
Agenda**

1650 Mission Street, 4th Floor, Room 528
Monday, August 19, 2019

6:30 PM

Walker Bass
Sara Bahat
Don Bragg
Andrew Cheng
Keith Goldstein

Ryan Jackson
Henry Karnilowitz
Irma Lewis
Tony Meneghetti
Kevin Ortiz

Heather Philips
Sarah Souza
Jane Weil
Jolene Yee

The Agenda is available at the Planning Department 1650 Mission Street, 4th floor and, on our website at encac.sfplanning.org, and at the meeting.

1. (5m) Announcements and Review of Agenda.
2. (10m) Informational: Railyards and Showplace Area Planning. Jeremy Shaw, SF Planning
3. (10m) Informational: Community Challenge Grant program, budget, and project update. Lanita Henriquez, CCG
4. (10m) Discussion: SOMA CAC Ordinance, final feedback due to Supervisor Haney.
5. (25m) Presentation and Discussion: Recreation and Parks Department Capital Plan and projects update.

6. (15m) Question and Answer: Recreation and Parks Department Response to CAC questions.
7. (15m) Review and Approve Meeting Minutes
 - a. March 2019
 - b. April 2019
 - c. May 2019
 - d. June 2019
8. Public Comment. At this time, members of the public may address the Citizens Advisory Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee but do not appear on the agenda. With respect to agenda items, the public will be given an opportunity to address the Committee when the item is reached in the meeting. Each member of the public may address the Committee for up to three minutes.

The Brown Act forbids a Committee from taking action or discussing any item not appearing on the posted agenda, including those items raised at Public Comment. In response to public comment on an item that is not on the agenda, the Committee is limited to:

- Briefly responding to statements made or questions posed by members of the public, or
- Requesting staff to report back on the matter at a subsequent meeting, or
- Directing staff to place the item on a future agenda. (Government Code Section 54954.2(a).)

Cell Phone and/or Sound-Producing Electronic Devices Usage at Hearings

Effective January 21, 2001, the Board of Supervisors amended the Sunshine Ordinance by adding the following provision: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices (*67A.1 Prohibiting the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings*).

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Attention: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign and Governmental Conduct Code Section 21.00-2.160] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; and web site <http://www.sfgov.org/ethics>.

Accessible Meeting Policy

Hearings are held at the Planning Department, 1650 Mission St., Room 431, fourth floor, San Francisco, CA. The closest accessible BART station is the Van Ness Avenue station located at the intersection of Market Street and Van Ness Avenue. Accessible curbside parking has been designated at points along Mission Street. Accessible MUNI lines serving the Planning Department are the 14 Mission, 26 Valencia, 47 Van Ness, 49 Van Ness/Mission, and the F Line. Accessible MUNI Metro lines are the J, K, L, M, and N. For more information regarding MUNI accessible services, call (415) 923-6142.

Disability Accommodations: To request assistive listening devices, real time captioning, sign language interpreters, readers, large print agendas or other accommodations, please contact the Department's ADA Coordinator, Candace SooHoo, at (415) 575-9157 or candace.sooHoo@sfgov.org at least 72 hours in advance of the meeting to help ensure availability. Accessible seating for persons with disabilities (including those using wheelchairs) will be available at meetings.

Language Assistance: To request an interpreter, please contact the Candace SooHoo, at (415) 575-9157, or candace.sooHoo@sfgov.org at least 72 hours in advance of the meeting.

SPANISH

Si desea asistir a la audiencia, y quisiera obtener información en Español o solicitar un aparato para asistencia auditiva, llame al (415) 575-9010. Por favor llame por lo menos 72 horas de anticipación a la audiencia.

CHINESE

聽證會上如需要語言協助或要求輔助設備，請致電(415) 575-9010。請在聽證會舉行之前的至少72個小時提出要求。

FILIPINO

Para sa tulong sa lengguwahe o para humiling ng Pantulong na Kagamitan para sa Pagdinig (headset), mangyari lamang na tumawag sa (415) 575-9121. Mangyaring tumawag nang maaga (kung maaari ay 72 oras) bago sa araw ng Pagdinig.

RUSSIAN

За помощью переводчика или за вспомогательным слуховым устройством на время слушаний обращайтесь по номеру (415) 575-9121. Запросы должны делаться минимум за 72 часов до начала слушания.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Richard Knee, Chair of the Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by E-mail at soft@sfgov.org.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Library and on the City's website at www.sfgov.org/bdsupvrs/sunshine.

PUBLIC COMMENT

At this time, members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee except agenda items. With respect to agenda items, your opportunity to address the Committee will be afforded when the item is reached in the meeting with one exception. When the agenda item has already been reviewed in a public hearing at which members of the public were allowed to testify and the Committee has closed the public hearing, your opportunity to address the Committee must be exercised during the Public Comment portion of the Calendar. Each member of the public may address the Committee for up to three minutes.

The Brown Act forbids a committee from taking action or discussing any item not appearing on the posted agenda, including those items raised at public comment. In response to public comment, the committee is limited to:

1. responding to statements made or questions posed by members of the public; or
2. requesting staff to report back on a matter at a subsequent meeting; or
3. directing staff to place the item on a future agenda. (Government Code Section 54954.2(a))
4. submitting written public comment to Mat Snyder, 1650 Mission Street Ste. 400, San Francisco, CA 94103 mathew.snyder@sfgov.org

1 [Administrative, Planning Codes - South of Market Advisory Committees]

2

3 **Ordinance amending the Administrative and Planning Codes to establish the South of**
 4 **Market Community Planning Advisory Committee to advise City officials and agencies**
 5 **on implementation of the Central SoMa Plan, Western SoMa Area Plan, and East SoMa**
 6 **Area Plan; and to revise the membership and duties of the SOMA Community**
 7 **Stabilization Fund Community Advisory Committee and the Eastern Neighborhoods**
 8 **Citizens Advisory Committee; and affirming the Planning Department’s determination**
 9 **under the California Environmental Quality Act, making findings of consistency with**
 10 **the General Plan and the eight priority policies of Planning Code, Section 101.1, and**
 11 **making findings of public necessity, convenience, and welfare under Planning Code,**
 12 **Section 302.**

13 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
 14 **Additions to Codes** are in *single-underline italics Times New Roman font*.
 15 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.
 16 **Board amendment additions** are in double-underlined Arial font.
 17 **Board amendment deletions** are in ~~strikethrough Arial font~~.
 18 **Asterisks (* * * *)** indicate the omission of unchanged Code
 19 subsections or parts of tables.

20 Be it ordained by the People of the City and County of San Francisco:

21 Section 1. Environmental and Land Use Findings.

22 (a) The Planning Department has determined that the actions contemplated in this
 23 ordinance comply with the California Environmental Quality Act (California Public Resources
 24 Code Sections 21000 et seq.). Said determination is on file with the Clerk of the Board of
 25 Supervisors in File No. ____ and is incorporated herein by reference. The Board affirms this
 determination.

1 (b) On _____, the Planning Commission, in Resolution No. _____,
2 adopted findings that the actions contemplated in this ordinance are consistent, on balance,
3 with the City's General Plan and eight priority policies of Planning Code Section 101.1. The
4 Board adopts these findings as its own. A copy of said Resolution is on file with the Clerk of
5 the Board of Supervisors in File No. _____, and is incorporated herein by reference.

6 (c) Pursuant to Planning Code Section 302, the Board of Supervisors finds that these
7 Planning Code amendments will serve the public necessity, convenience, and welfare for the
8 reasons set forth in Planning Commission Resolution No. _____, and the Board
9 incorporates such reasons herein by reference. A copy of said Resolution is on file with the
10 Clerk of the Board of Supervisors in File No. _____, and is incorporated herein by
11 reference.

12
13 Section 2. Chapter 5 of the Administrative Code is hereby amended by adding Article
14 XXVI, consisting of Sections 5.26-1, 5.26-2, 5.26-3, 5.26-4, 5.26-5, and 5.26-6, to read as
15 follows:

16 **ARTICLE XXVI:**

17 **SOUTH OF MARKET COMMUNITY PLANNING ADVISORY COMMITTEE**

18 **SEC. 5.26-1. CREATION OF COMMITTEE.**

19 *The Board of Supervisors hereby establishes the South of Market Community Planning Advisory*
20 *Committee ("Committee").*

21 **SEC. 5.26-2. MEMBERSHIP AND QUALIFICATIONS.**

22 *(a) The Committee shall consist of 11 voting members. Together, the members of the Committee*
23 *shall represent the cultural diversity of the East SoMa, Central SoMa, and Western SoMa*
24 *neighborhoods, and ideally would include renters of residences in the neighborhoods, resident*
25 *homeowners in the neighborhoods, low-income residents, local merchants, and representatives of*

1 established neighborhood groups within the East SoMa, Central SoMa, and Western SoMa Plan Areas.
2 All members shall live, work, or own a business within the boundaries of the East SoMa, Central SoMa,
3 or Western SoMa Area Plans. When fully constituted, at least three members shall live within the
4 boundaries of the East SoMa, Central SoMa, or Western SoMa Area Plans.

5 (b) Seats 1, 2, 3, 4, 5, 6, and 7 shall be held by individuals nominated by the District 6
6 Supervisor and appointed by the Board of Supervisors.

7 (1) Seat 1 shall be held by an individual who has small business expertise.

8 (2) Seat 2 shall be held by an individual with familiarity and experience in infrastructure
9 and/or safety, as relating to pedestrians, bicyclists, or transit.

10 (3) Seat 3 shall be held by an individual who has familiarity and experience in historic
11 preservation and/or cultural preservation.

12 (4) Seat 4 shall be held by an individual who has familiarity and experience in
13 development and/or management of affordable housing.

14 (5) Seat 5 shall be held by an individual who provides direct social services to SoMa
15 residents.

16 (6) Seats 6 and 7 shall have no additional required qualifications.

17 (c) Seats 8, 9, 10, and 11 shall be held by individuals appointed by the Mayor.

18 (1) Seat 8 shall be held by an individual with a record of advocacy for parks, recreation,
19 and open space in San Francisco.

20 (2) Seat 9 shall be held by an individual who has expertise in employment development
21 or represents labor interests.

22 (3) Seats 10 and 11 shall have no additional required qualifications.

23 (d) There shall be 11 alternate members of the Committee, one designated for each of the 11
24 seats. Alternate members shall be appointed for their respective seats in the same manner prescribed in
25 subsections (b) and (c). The alternate members of the Committee would ideally meet the requirements

1 set forth in subsections (b) and (c) for their respective seats. An alternate shall temporarily serve on the
2 Committee as a voting member when there is a vacancy in the seat, or when the seat is filled but the
3 member holding the seat is absent from the meeting; the same holds true for an alternate serving on a
4 subcommittee or working group.

5 **SEC. 5.26-3. ORGANIZATION AND TERMS OF OFFICE.**

6 (a) Members of the Committee shall serve three-year terms; provided, however, that the term of
7 the initial appointees, including alternates, in Seats 1, 2, 7, and 8 shall expire at noon on August 1,
8 2021; the term of the initial appointees in Seats 3, 4, 9, and 10, including alternates, shall expire at
9 noon on August 1, 2022; and the term of the initial appointees in Seats 5, 6, and 11, including
10 alternates, shall expire at noon on August 1, 2023. There shall be no limits on the number of terms a
11 member may serve on the Committee, as either a voting member or an alternate.

12 (b) Service on the Committee shall be voluntary and members shall receive no compensation
13 from the City.

14 (c) Any voting member who misses three regular meetings of the Committee within a six-month
15 period without the express approval of the Committee by majority vote at or before each missed
16 meeting shall be deemed to have resigned from the Committee 10 days after the third unapproved
17 absence. The Committee shall inform the Clerk of the Board of Supervisors in the case of a Board
18 appointee, and the Mayor's Office, in the case of a Mayoral appointee, of any such resignation. Any
19 absence of a voting member of the Committee shall be deemed approved by the Committee, and shall
20 not count as an unapproved absence, if the alternate member of the Committee designated for the seat
21 attends a meeting in place of the absent voting member.

22 (d) The Planning Department, in consultation with other members of the Interagency Plan
23 Implementation Committee described in Chapter 36 of the Administrative Code as appropriate, shall
24 provide expertise to the Committee as appropriate. The Planning Department shall provide
25 administrative and clerical support for the Committee.

1 **SEC. 5.26-4. DUTIES.**

2 (a) The general purpose of the Committee shall be to provide input to the Board of Supervisors,
3 the Mayor, and City agencies regarding the implementation of the Central SoMa Plan, Western SoMa
4 Area Plan, and East SoMa Area Plan. The City agencies to which the Committee may provide input
5 include, but are not limited to, the Planning Department, the Mayor’s Office of Housing and
6 Community Development, the Office of Economic and Workforce Development, the Municipal
7 Transportation Agency, the Recreation and Park Department, the Department of Public Works, the
8 Arts Commission, and the Interagency Planning and Implementation Committee. Prioritization of
9 revenue expenditures described in subsection (b) below that are collected from development projects in
10 the Central SoMa Plan Area shall be consistent with the Central SoMa Implementation Program
11 document.

12 (b) The Committee may provide advice regarding the following:

13 (1) Prioritization of community improvement projects and other public investments
14 funded by the Central SoMa Infrastructure Impact Fund, established in Planning Code Section 433.4,
15 including review of any proposed In-Kind Agreements;

16 (2) Prioritization of community improvement projects and other public investments
17 related to transit, parks and recreation, complete streets, and environmental sustainability that are
18 funded by proceeds of the Central SoMa Community Facilities District special tax, as described in
19 Planning Code Section 434;

20 (3) Prioritization of community improvement projects and other public investments
21 funded with Eastern Neighborhoods Impact Fee revenues collected from development projects within
22 East SoMa, Central SoMa, and Western SoMa pursuant to Planning Code Section 423, including
23 review of any proposed In-Kind Agreements;

24 (4) Proposed revisions or updates to the Central SoMa Implementation Program
25 Document;

1 (5) Proposed revisions to the sections of the Planning Code or other Codes that are
2 related to implementation of the Central SoMa Plan, Western SoMa Area Plan, and East SoMa Area
3 Plan; and

4 (6) Monitoring implementation of the Central SoMa Plan, Western SoMa Area Plan,
5 and East SoMa Area Plan.

6 (c) The Committee also may provide advice on the following issues regarding development
7 projects and proposals within the boundaries of the East SoMa, Central SoMa, or Western SoMa Area
8 Plans, or within 0.25 miles of the boundaries of said area plans but outside the boundaries of the
9 Showplace Square/Potrero Hill, Mission, Central Waterfront, and Market and Octavia Area Plans:

10 (1) Individual development proposals;

11 (2) Compliance by individual development projects with specific conditions of project
12 approvals;

13 (3) Design and programming of open spaces, including Privately-Owned Public Open
14 Spaces (POPOS); and

15 (4) Development proposals for public properties.

16 (d) City agencies may seek input from the Committee on policy matters regarding land use and
17 zoning changes, capital improvement plans, and other activities that implement the Central SoMa Plan,
18 Western SoMa Plan, and East SoMa Plan.

19 (e) The Committee shall collaborate with the Planning Department and relevant city agencies
20 in monitoring implementation of the Central SoMa Plan, Western SoMa Area Plan, and East SoMa
21 Area Plan at approximately every fifth year, in coordination with the duties required by this Section
22 5.26-4 and Administrative Code Section 10.E; and provide input to Plan Area monitoring efforts for
23 required time-series reporting.

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1 (f) The Committee shall coordinate with the SoMa Community Stabilization Fund Community
2 Advisory Committee when providing advice on matters within the programmatic jurisdiction of both
3 committees.

4 **SEC. 5.26-5. MEETINGS AND PROCEDURES.**

5 (a) The Board of Supervisors and Mayor shall make initial appointments to the Committee by
6 no later than three months after the effective date of the ordinance in Board File No. 181215
7 establishing the Committee. The Committee shall hold its inaugural meeting not more than 30 days
8 after voting members have been appointed to six seats. There shall be at least 10 days' notice of the
9 inaugural meeting. Following the inaugural meeting, the Committee shall hold a regular meeting not
10 less than once every three months until the sunset date set forth in Section 5.26-6.

11 (b) The Committee shall elect its officers and may establish bylaws and rules for its
12 organization and procedures. The Committee may establish subcommittees or working groups. Each
13 such subcommittee or working group shall include at least two voting Committee members, but may
14 also include other individuals selected by the Committee who are not voting members of the Committee.

15 **SEC. 5.26-6. SUNSET.**

16 Unless the Board of Supervisors by ordinance extends the term of the Committee, this Article
17 XXVI, and hence the Committee, shall expire by operation of law, and the Committee shall terminate,
18 on January 1, 2035. After that date, the City Attorney shall cause this Article XVI to be removed from
19 the Administrative Code. Notwithstanding Rule 2.21 of the Board of Supervisors Rules of Order, which
20 provides that advisory bodies created by the Board should sunset within three years, the Board intends
21 the Committee to exist for longer than three years.

22
23 Section 3. Chapter 5 of the Administrative Code is hereby amended by adding Article
24 XXVII, consisting of Sections 5.27-1, 5.27-2, 5.27-3, 5.27-4, and 5.27-5, to read as follows:

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1 ARTICLE XXVII:

2 SOMA COMMUNITY STABILIZATION FUND COMMUNITY ADVISORY COMMITTEE

3 SEC. 5.27-1. DUTIES.

4 (a) The SOMA Community Stabilization Fund Community Advisory Committee (“Committee”),
5 initially codified at Section 418.7(d) of the Planning Code but now codified in this Article XXVII of the
6 Administrative Code, shall advise the Mayor’s Office of Housing and Community Development
7 (“MOHCD”), other City agencies, and the Board of Supervisors regarding the following:

8 (1) Administration of the SOMA Community Stabilization Fund described in Section
9 418.7 of the Planning Code;

10 (2) Prioritization of funding for social services related to cultural preservation that are
11 funded by proceeds of the Central SoMa Community Facilities District special tax, as defined in
12 Planning Code Section 434 and the Central SoMa Implementation Program;

13 (3) Prioritization of community improvement projects and other public investments
14 funded by the Central SoMa Community Services Facilities Fund, established in Planning Code Section
15 432.4; and

16 (4) Expenditure of affordable housing fees collected pursuant to Planning Code Section
17 415, and Jobs-Housing Linkage Fees collected pursuant to Planning Code Section 413, generated from
18 development projects within the boundaries of the East SoMa, Central SoMa, or Western SoMa Area
19 Plans, or within 0.25 miles of the boundaries of said area plans but outside the boundaries of the
20 Showplace Square/Potrero Hill, Mission, Central Waterfront, and Market and Octavia Area Plans.

21 (b) The Committee shall collaborate with the Planning Department and relevant city agencies
22 in monitoring implementation of the Central SoMa Plan, Western SoMa Area Plan, and East SoMa
23 Area Plan at approximately every fifth year, in coordination with the duties required by this Section
24 5.27-1 and Administrative Code Section 10.E; and provide input to Plan Area monitoring efforts for
25 required time-series reporting.

1 (c) The Committee shall develop annual recommendations to MOHCD on the Expenditure Plan
2 referenced in Section 418.5(d) of this Code.

3 **SEC. 5.27-2. MEMBERSHIP.**

4 (a) The Committee shall be composed of seven voting members appointed by the Board of
5 Supervisors. The Board of Supervisors shall appoint one alternate member of the Committee for each
6 of the seats of the seven voting members. An alternate shall temporarily serve on the Committee as a
7 voting member when there is a vacancy in the seat or when the seat is filled but the individual holding
8 the seat is absent from the meeting; the same holds true for an alternate serving on a subcommittee or
9 working group.

10 (b) No fewer than four voting members and four alternate members shall live within the
11 boundaries of the East SoMa, Central SoMa, or Western SoMa Area Plans. Taken as a whole, the
12 Committee shall meet the membership requirements set forth below. Taken as a whole, the alternate
13 members of the Committee would ideally meet these requirements. A single voting member or single
14 alternate member may fulfill more than one of these requirements. Each voting member and each
15 alternate member shall satisfy at least one of these requirements.

16 (1) One member representing low-income residents of SOMA.

17 (2) One member who has expertise in employment development and/or
18 represents labor.

19 (3) One member who is a senior or disabled resident of SOMA.

20 (4) One member with affordable housing expertise and familiarity with the
21 SOMA neighborhood.

22 (5) One member who represents an arts or cultural organization or a cultural
23 district in SOMA.

24 (6) One member who provides direct services to SOMA residents.

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1 (7) One member who has small business expertise and a familiarity with the
2 SOMA neighborhood.

3 (8) One member who is a youth or who represents a youth-development
4 organization.

5 **SEC. 5.27-3. ORGANIZATION AND TERMS OF OFFICE.**

6 (a) The voting members of the Committee shall be appointed for a term of four years. Voting
7 members may serve no more than two consecutive terms.

8 (b) Annually, the Committee shall select a chair and such other officer or officers as it deems
9 necessary.

10 (c) The Committee shall promulgate such rules or regulations as are necessary for the conduct
11 of its business.

12 (d) In the event a vacancy occurs, a successor shall be appointed by the Board of Supervisors
13 to fill the vacancy consistent with the requirements of Section 5.27-2. When a vacancy occurs for any
14 reason other than the expiration of a term of office, the appointee to fill such vacancy shall hold office
15 for the unexpired term of the appointee's predecessor. Any voting member who misses four meetings
16 within a twelve-month period, without the approval of the Committee by majority vote, shall be deemed
17 to have resigned from the Committee. The Committee shall inform the Clerk of the Board of
18 Supervisors of any such resignation. Any absence of a voting member of the Committee shall be deemed
19 approved by the Committee, and shall not count as an unapproved absence, if the alternate member of
20 the Committee designated for the seat attends a meeting in place of the absent voting member.

21 **SEC. 5.27-4. IMPLEMENTATION AND PROCEDURES.**

22 (a) The Committee shall be subject to the Conflict of Interest provisions of the City's Charter
23 and Administrative Code.

24 (b) MOHCD shall provide administrative and clerical support to the Committee.

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1 (c) The Committee shall coordinate with the South of Market Community Planning Advisory
2 Committee when providing advice on matters within the programmatic jurisdiction of both committees.

3 **SEC. 5.27-5. SUNSET.**

4 Unless the Board of Supervisors by ordinance extends the term of the Committee, this Article
5 XXVII shall expire by operation of law, and the Committee shall terminate, on January 1, 2035. After
6 that date, the City Attorney shall cause this Article XXVII to be removed from the Administrative Code.
7 Notwithstanding Rule 2.21 of the Board of Supervisors Rules of Order, which provides that advisory
8 bodies created by the Board should sunset within three years, the Board intends the Committee to exist
9 for longer than three years.

10
11 Section 4. Chapter 10E of the Administrative Code is hereby amended by relocating
12 existing Section 10E.2(d) to Chapter 5 of the Administrative Code, renumbering it as new
13 Article XXXII, consisting of Sections 5.32-1, 5.32-2, 5.32-3, and 5.32-4, and revising it as
14 indicated below by additions, deletions, Board amendment additions, and Board amendment
15 deletions conforming to the “Note” that appears under the official title of the ordinance. The
16 relocation and renumbering of existing Section 10E.2(d) is made for codification purposes
17 only, and is not in itself intended to change the meaning of the text.

18 The new Article XXXII of Chapter 5 shall read as follows:

19 **ARTICLE XXXII:**

20 **EASTERN NEIGHBORHOODS COMMUNITY ADVISORY COMMITTEE**

21 ~~(d) — EASTERN NEIGHBORHOODS CITIZENS ADVISORY COMMITTEE.~~

22 **SEC. 5.32-1. ESTABLISHMENT AND PURPOSE.** ~~— (1) — Establishment and Purpose.~~

23 (a) An Eastern Neighborhoods ~~Community~~Citizens Advisory Committee
24 (“~~Committee~~”AC) is hereby established. Within ~~six~~ months of adoption of the Eastern
25

1 Neighborhoods Area Plan and related Planning Code changes, the Mayor and the Board of
2 Supervisors shall have appointed all members to the Committee.

3 (b) The Committee shall be the central community advisory body charged with
4 providing input to City agencies and decision makers with regard to all activities related to
5 implementation of three of the Eastern Neighborhoods Area Plans: Showplace Square/Potrero
6 Hill, Mission, and Central Waterfront. The Committee is established for the purposes of
7 providing input on the prioritization of Public Benefits funded with revenues collected from
8 development projects within the Showplace Square/Potrero Hill, Mission, and Central Waterfront Area
9 Plans, updating the Public Benefits program, relaying information to community members in
10 each of these ~~three~~ neighborhoods regarding the status of development proposals in these
11 three Eastern Neighborhoods Plan Areas, and providing input to Plan Area monitoring efforts
12 as appropriate. The Committee shall be advisory, as appropriate, to the Planning
13 Department, the Interagency Planning & Implementation Committee (IPIC) described in Chapter
14 36 of the Administrative Code, the Planning Commission, and the Board of Supervisors.

15 (c) The Committee may perform the following functions as needed:

16 ———(1A) Provide written recommendations to ~~Collaborate with~~ the Planning
17 Department and the Interagency Plan Implementation Committee on prioritizing the
18 community improvement projects and identifying implementation details as part of annual
19 expenditure program that is adopted by the Board of Supervisors, and request written responses
20 to said recommendations from the Interagency Plan Implementation Committee;

21 ———(2B) Provide an advisory role in a report-back process from the Planning
22 Department on enforcement of individual projects' compliance with the Area Plans standards and on
23 specific conditions of project approvals so that those agreements will be more effectively implemented;

24 (C) — Collaborate with the Planning Department and relevant city
25 agencies in the monitoring of the Showplace Square/Potrero Hill, Mission, and Central Waterfront

1 Area Plans' implementation program at approximately every fifth year, in coordination with the
2 Monitoring Program required by ~~the~~ Administrative Code Section 10.E; and provide input to
3 Plan Area monitoring efforts for required time-series reporting; and

4 (3) Provide written recommendations to the Planning Commission regarding the
5 approval of In-Kind Agreements, monitor compliance with the requirements of In-Kind Agreements,
6 report non-compliance to appropriate City agencies, and request appropriate enforcement of
7 compliance by appropriate City agencies.

8 **SEC. 5.32-2. REPRESENTATION AND APPOINTMENTS.**

9 ~~————(2) Representation and Appointments.~~

10 ~~————(aA) The CommitteeAC shall consist of 11 members representing the~~
11 ~~diversity of the Eastern Neighborhoods; key stakeholders, including resident renters, resident~~
12 ~~homeowners, low-income residents, local merchants, established neighborhood groups within~~
13 ~~the Showplace Square/Potrero Hill, Mission, and Central Waterfront Plan Areas; and other groups~~
14 ~~identified through refinement of the CommitteeAC process.~~

15 ~~————(bB) All members shall live, work, own property or own a business in~~
16 ~~the Eastern Neighborhoods Plan Area they are appointed to represent.~~

17 ~~————(cC) The Board of Supervisors shall appoint a total of seven~~
18 ~~members to the CommitteeAC, from nominations submitted as follows. Based on the Supervisorial~~
19 ~~District boundaries, the District ~~6 and~~ 10 Supervisors shall nominate ~~4~~ four CommitteeAC~~
20 ~~members, the District 9 Supervisor shall nominate two CommitteeAC members, and the District~~
21 ~~8 Supervisor shall nominate one CommitteeAC member. The appointment of each of the Board's~~
22 ~~AC nominees shall be confirmed by the full Board of Supervisors. The seats formerly appointed by the~~
23 ~~District 6 Supervisor shall terminate on the effective date of the ordinance in Board File No. 181215.~~
24 ~~The terms for all other seats on the Committee appointed by the Board of Supervisors shall continue~~
25 ~~following the effective date of the ordinance in Board File No. 181215.~~

1 —(~~dD~~) The Mayor shall appoint a total of ~~four~~^{eight} members, with one
2 ~~voting~~ member representing each of the Showplace Square/Potrero Hill, Mission, and Central
3 Waterfront~~five~~ neighborhoods, and ~~one~~^{three} ~~voting~~-at-large members. The seats formerly
4 appointed by the Mayor representing the Western SoMa and East SoMa neighborhoods shall terminate
5 on the effective date of the ordinance in Board File No. 181215. The seats for which the Mayor last
6 appointed an at-large member on February 12, 2018 and October 16, 2017 shall terminate on the
7 effective date of the ordinance in Board File No. 181215. The terms for all other seats on the
8 Committee appointed by the Mayor shall continue following the effective date of that ordinance.

9 —(~~eE~~) Members shall serve for two-year terms, ~~but those terms shall be~~
10 ~~staggered such that, of the initial membership, some members will be randomly selected to serve four~~
11 ~~year terms and some will serve two year terms.~~

12 —(~~fF~~) ~~At the first official meeting of the CAC, which shall not occur until at~~
13 ~~least 13 voting members of the CAC have been appointed by the respective appointment process, a~~
14 ~~lottery shall be conducted in order to randomly select four Board of Supervisors appointees and two~~
15 ~~Mayoral appointees to serve four year terms. At a subsequent meeting, when the final two voting~~
16 ~~members of the CAC have been appointed by the respective appointment process, a lottery shall be~~
17 ~~conducted in order to randomly select which member shall serve a four year term.~~

18 (~~G~~)—The Board of Supervisors and Mayor may renew a member's term
19 by repeating the respective appointment process.

20 **SEC. 5.32-3. IMPLEMENTATION AND PROCEDURES.**

21 ~~(3) — Committees or Working Groups of the CAC.~~

22 (a) According to procedures set forth in bylaws adopted by the Committee~~AC~~, the
23 Committee~~AC~~ may, at its discretion create subcommittees or working groups based around
24 geographic areas or functional issues. Each of these subcommittees or working groups shall
25 contain at least one Committee~~AC~~ member ~~who is eligible to vote~~, but may also be comprised of

1 individuals who are not members of the CommitteeAC. ~~If a non-voting member of the CAC serves~~
2 ~~on a subcommittee or working group that individual may act as a voting member of the subcommittee~~
3 ~~or working group.~~

4 (b4) ~~Staffing for Eastern Neighborhoods Citizens Advisory Committee.~~ The Planning
5 Department or Interagency Plan Implementation Committee shall designate necessary
6 staffing from relevant agencies to the CommitteeAC, as needed to complete its~~the~~
7 responsibilities and functions ~~of the CAC described in this code~~. To the extent permitted by law,
8 staffing and administrative costs for the CommitteeAC shall be funded through the Eastern
9 Neighborhoods Public Benefits Fund. Staff shall participate in the Interagency Planning and
10 Implementation Committee as set forth in Administrative Code Section 363.

11 **SEC. 5.32-4. SUNSET.**

12 ~~—— (5) — Termination. The Eastern Neighborhoods CAC~~ This Article XXXII, and hence the
13 Committee, shall ~~will~~ automatically terminate on January~~December~~ 31, 20240, unless the Board
14 of Supervisors extends this Article XXXII~~the CAC's term~~ by Ordinance. After that date, the City
15 Attorney shall cause this Article to be removed from the Administrative Code. Notwithstanding Rule
16 2.21 of the Board of Supervisors Rules of Order, which provides that advisory bodies created by the
17 Board should sunset within three years, the Board intends the Committee to exist for longer than three
18 years.

19
20
21 Section 5. The Administrative Code is hereby amended by revising Chapter 10E, to
22 read as follows:

23 **CHAPTER 10E:**
24 **PLANNING MONITORING**

25 * * * *

1 **SEC. 10E.2. EASTERN NEIGHBORHOODS AREA PLANS MONITORING**
2 **PROGRAM.**

3 * * * *

4 **(b) REPORTING REQUIREMENTS.**

5 (1) **Report.** By July 1~~st~~ two years after Plan adoption, and on July 1~~st~~ every five
6 years thereafter, the Planning Department shall prepare a report detailing development
7 activity, housing construction, and infrastructure improvements in the Eastern Neighborhoods
8 Plan Area. The information shall be presented to the Board of Supervisors, Planning
9 Commission, the South of Market Community Planning Advisory Committee, the Eastern
10 Neighborhoods Community~~Citizens~~ Advisory Committee, and the Mayor, and shall also include
11 recommendations for measures deemed appropriate to deal with the impacts of neighborhood
12 growth.

13 * * * *

14 **(c) EASTERN NEIGHBORHOODS CAPITAL EXPENDITURE EVALUATION.**

15 * * * *

16 **(2) Controls.**

17 **(A) Reporting Requirements.** By July 1~~st~~ five years after Plan adoption, and
18 every five years thereafter, the Planning Department shall submit to the Board of Supervisors
19 and the Office of the Controller an Eastern Neighborhoods Capital Expenditure Evaluation
20 Report. The Eastern Neighborhoods Capital Expenditure Evaluation Report shall specifically
21 report the amount of funds collected to date from the Eastern Neighborhoods Impact Fee,
22 Central SoMa Infrastructure Impact Fee, Central SoMa Community Services Facilities Fee, and
23 Central SoMa Community Facilities District special tax. The Capital Expenditure Evaluation
24 Report shall also describe how these funds have been allocated or spent for the purpose of
25 developing capital projects as identified in the Eastern Neighborhoods Priority Capital Project

1 list. The Capital Expenditure Evaluation shall specifically report on allocations of funds or
2 expenditures, based on their percentages share of the total fees collected to date, toward the
3 following Eastern Neighborhoods Priority Capital Project development activities: planning,
4 design, environmental review, approval, and implementation. For the purposes of this section,
5 the "Eastern Neighborhoods Priority Capital Project List" shall mean a list of capital projects
6 which are a priority subset of the full Eastern Neighborhoods Public Benefits Program as set
7 forth in the Eastern Neighborhoods Interdepartmental Memorandum of Understanding and the
8 Central SoMa Implementation Program and amended from time to time by the Planning
9 Commission with advice from the Eastern Neighborhoods Community~~Citizens~~ Advisory
10 Committee and the South of Market Community Planning Advisory Committee. A draft copy of said
11 memorandum is on file with the Clerk of the Board of Supervisors in File No. 081446 and is
12 incorporated herein by reference.

13 * * * *

14 **(d) EASTERN NEIGHBORHOODS COMMUNITY ADVISORY COMMITTEE.**

15 The Eastern Neighborhoods Community Advisory Committee, in Article XXXII of Chapter 5 of
16 the Administrative Code, shall serve the purposes and functions stated in that Article XXXII, in the
17 manner described therein.

18 ~~(d) — EASTERN NEIGHBORHOODS CITIZENS ADVISORY COMMITTEE.~~

19 ~~—— (1) — Establishment and Purpose. An Eastern Neighborhoods Citizens Advisory~~
20 ~~Committee (CAC) is hereby established. Within 6 months of adoption of the Eastern Neighborhoods~~
21 ~~Area Plan and related Planning Code changes, the Mayor and the Board of Supervisors shall have~~
22 ~~appointed all members to the CAC. The CAC shall be the central community advisory body charged~~
23 ~~with providing input to City agencies and decision makers with regard to all activities related to~~
24 ~~implementation of the Eastern Neighborhoods Area Plans. The CAC is established for the purposes of~~
25 ~~providing input on the prioritization of Public Benefits, updating the Public Benefits program, relaying~~

1 ~~information to community members in each of the four neighborhoods regarding the status of~~
2 ~~development proposals in the Eastern Neighborhoods, and providing input to Plan Area monitoring~~
3 ~~efforts as appropriate. The CAC shall be advisory, as appropriate, to the Planning Department, the~~
4 ~~Interagency Planning & Implementation Committee (IPIC), the Planning Commission, and the Board~~
5 ~~of Supervisors. The CAC may perform the following functions as needed:~~

6 ~~————— (A) — Collaborate with the Planning Department and the Interagency Plan~~
7 ~~Implementation Committee on prioritizing the community improvement projects and identifying~~
8 ~~implementation details as part of annual expenditure program that is adopted by the Board of~~
9 ~~Supervisors;~~

10 ~~————— (B) — Provide an advisory role in a report-back process from the Planning~~
11 ~~Department on enforcement of individual projects' compliance with the Area Plans standards and on~~
12 ~~specific conditions of project approvals so that those agreements will be more effectively implemented;~~

13 ~~————— (C) — Collaborate with the Planning Department and relevant city agencies in~~
14 ~~the monitoring of the Plans' implementation program at approximately every fifth year, in coordination~~
15 ~~with the Monitoring Program required by the Administrative Code Section 10.E; and provide input to~~
16 ~~Plan Area monitoring efforts for required time-series reporting.~~

17 ~~————— (2) — Representation and Appointments.~~

18 ~~————— (A) — The CAC shall consist 19 members representing the diversity of the~~
19 ~~Eastern Neighborhoods; key stakeholders, including resident renters, resident homeowners, low-~~
20 ~~income residents, local merchants, established neighborhood groups within the Plan Area; and other~~
21 ~~groups identified through refinement of the CAC process.~~

22 ~~————— (B) — All members shall live, work, own property or own a business in the~~
23 ~~Eastern Neighborhoods Plan Area they are appointed to represent.~~

24 ~~————— (C) — The Board of Supervisors shall appoint a total of eleven members to the~~
25 ~~CAC. Based on the Supervisorial District boundaries, the District 6 and 10 Supervisors shall nominate~~

1 ~~4 four CAC members, the District 9 Supervisor shall nominate two CAC members, and the District 8~~
2 ~~Supervisor shall nominate one CAC member. The appointment of each of the Board's CAC nominees~~
3 ~~shall be confirmed by the full Board of Supervisors.~~

4 ~~————— (D) — The Mayor shall appoint a total of eight members, with one voting~~
5 ~~member representing each of the five neighborhoods, and three voting at-large members.~~

6 ~~————— (E) — Members shall serve for two-year terms, but those terms shall be~~
7 ~~staggered such that, of the initial membership, some members will be randomly selected to serve four~~
8 ~~year terms and some will serve two-year terms.~~

9 ~~————— (F) — At the first official meeting of the CAC, which shall not occur until at~~
10 ~~least 13 voting members of the CAC have been appointed by the respective appointment process, a~~
11 ~~lottery shall be conducted in order to randomly select four Board of Supervisors appointees and two~~
12 ~~Mayoral appointees to serve four-year terms. At a subsequent meeting, when the final two voting~~
13 ~~members of the CAC have been appointed by the respective appointment process, a lottery shall be~~
14 ~~conducted in order to randomly select which member shall serve a four-year term.~~

15 ~~————— (G) — The Board of Supervisors and Mayor may renew a member's term by~~
16 ~~repeating the respective appointment process.~~

17 ~~————— (3) — Committees or Working Groups of the CAC. According to procedures set forth in~~
18 ~~bylaws adopted by the CAC, the CAC may, at its discretion create subcommittees or working groups~~
19 ~~based around geographic areas or functional issues. Each of these subcommittees or working groups~~
20 ~~shall contain at least one CAC member who is eligible to vote, but may also be comprised of~~
21 ~~individuals who are not members of the CAC. If a non-voting member of the CAC serves on a~~
22 ~~subcommittee or working group that individual may act as a voting member of the subcommittee or~~
23 ~~working group.~~

24 ~~————— (4) — Staffing for Eastern Neighborhoods Citizens Advisory Committee. The Planning~~
25 ~~Department or Interagency Plan Implementation Committee shall designate necessary staffing from~~

1 ~~relevant agencies to the CAC, as needed to complete the responsibilities and functions of the CAC~~
2 ~~described in this code. To the extent permitted by law, staffing and administrative costs for the CAC~~
3 ~~shall be funded through the Eastern Neighborhoods Public Benefits Fund. Staff shall participate in the~~
4 ~~Interagency Planning and Implementation Committee as set forth in Administrative Code Section 36.~~

5 ~~————(5)———— Termination. The Eastern Neighborhoods CAC will automatically terminate on~~
6 ~~December 31, 2020, unless the Board of Supervisors extends the CAC's term by Ordinance.~~

7
8 Section 6. Article 4 of the Planning Code is hereby amended by revising Section
9 418.7, to read as follows:

10 **SEC. 418.7. SOMA COMMUNITY STABILIZATION FUND.**

11 (a) **Purpose.** There is hereby established a separate fund set aside for a special
12 purpose entitled the SOMA Community Stabilization Fund ("Fund"), and within the Fund an
13 account related to the Community Facilities District defined in Section 434 called the SoMa
14 Community Facilities District Account ("Community Facilities District Account"). The Fund and
15 the Community Facilities District Account shall be held and maintained by the Controller. All
16 monies collected by DBI pursuant to Section 418.3 shall be deposited in the Fund, to be
17 maintained by the Controller. The Controller may direct certain proceeds of the Community
18 Facilities District special tax, as defined in Section 434, collected pursuant to Section 434, to
19 be deposited into the Community Facilities District Account. Proceeds of bonds issued for the
20 Community Facilities District shall not be deposited into the Community Facilities District
21 Account .The receipts in the Fund and the Community Facilities District Account are hereby
22 appropriated in accordance with law to be used solely to address the effects of destabilization
23 on residents and businesses in SOMA subject to the conditions of this Section 418.7.

24 (b) **Use of Funds.**

25 ///

1 (1) All monies deposited in the Fund shall be used to address the impacts of
2 destabilization on residents and businesses in SOMA including assistance for: affordable
3 housing and community asset building, small business rental assistance, development of new
4 affordable homes for rental units for low income households, rental subsidies for low income
5 households, down payment assistance for home ownership for low income households,
6 eviction prevention, employment development and capacity building for SOMA residents, job
7 growth and job placement, small business assistance, leadership development, community
8 cohesion, civic participation, cultural preservation, and community based programs and
9 economic development. Monies in the Community Facilities District Account may be used for
10 the purposes specified in this subsection (b) that are authorized uses of Community Facilities
11 District revenues under the proceedings for the Community Facilities District and that are
12 described in the Central SoMa Implementation Program Document.

13 (2) Monies from the Fund may be appropriated by *the Mayor's Office of*
14 *Housing and Community Development ("MOHCD")* without additional approval by the Board of
15 Supervisors to the Planning Commission or other City department or office to commission
16 economic analyses for the purpose of revising the fee, to complete a nexus study to
17 demonstrate the relationship between residential development and the need for stabilization
18 assistance if this is deemed necessary, provided these expenses do not exceed a total of
19 \$100,000. The receipts in the Fund may be used to pay the expenses of MOHCD in
20 connection with administering the Fund and monitoring the use of the Funds. Before
21 expending funds on administration, MOHCD must obtain the approval of the Board of
22 Supervisors by Resolution. Monies in the Community Facilities District Account may not be
23 used for the purposes described in this subsection (b)(2).

24 (c) **Reporting.** The Controller's Office shall file a report with the Board of Supervisors
25 in even-numbered years, which report shall set forth the amount of money collected in the

1 Fund. The Fund shall be administered and expended by MOHCD, but all expenditures shall
2 first be approved by the Board of Supervisors through the legislative process. In approving
3 expenditures from the Fund, MOHCD and the Board of Supervisors shall accept any
4 comments from the SOMA Community Stabilization Fund Community Advisory Committee in
5 Article XXVII of Chapter 5 of the Administrative Code, the public, and any relevant City
6 departments or offices. With respect to the Community Facilities District Account, the
7 Controller’s Office also shall comply with the reporting requirements set forth in the Special
8 Tax Financing Law and Government Code Section 50075 et seq.

9 ~~(d) Oversight. There shall be a SOMA Community Stabilization Fund Community Advisory~~
10 ~~Committee to advise MOHCD and the Board of Supervisors on the administration of the Fund;~~
11 ~~prioritization of community improvement projects and other public investments related to cultural~~
12 ~~preservation that are funded by proceeds of the Central SoMa Community Facilities District special~~
13 ~~tax, as defined in Planning Code Section 434; prioritization of community improvement projects and~~
14 ~~other public investments funded by the Central SoMa Community Services Facilities Fund, established~~
15 ~~in Planning Code Section 432.4; and the expenditure of affordable housing fees collected pursuant to~~
16 ~~Planning Code Section 415, and Jobs Housing Linkage Fees collected pursuant to Planning Code~~
17 ~~Section 413, generated from development projects within the boundaries of the East SoMa, Central~~
18 ~~SoMa, or Western SoMa Area Plans.~~

19 ~~—————(1)———— The Community Advisory Committee shall be composed of seven members~~
20 ~~appointed as follows:~~

21 ~~—————(A)———— One member representing low-income residents of families who lives with~~
22 ~~his or her family in SOMA, appointed by the Board of Supervisors.~~

23 ~~—————(B)———— One member who has expertise in employment development and/or~~
24 ~~represents labor, appointed by the Board of Supervisors.~~

1 ~~—————(C)—— One member who is a senior or disabled resident of SOMA, appointed by~~
2 ~~the Board of Supervisors.~~

3 ~~—————(D)—— One member with affordable housing expertise and familiarity with the~~
4 ~~SOMA neighborhood, appointed by the Board of Supervisors~~

5 ~~—————(E)—— One member who represents an arts or cultural community based~~
6 ~~organization or cultural district in SOMA, appointed by the Board of Supervisors.~~

7 ~~—————(F)—— One member who provides direct services to SOMA residents/families,~~
8 ~~appointed by the Board of Supervisors.~~

9 ~~—————(G)—— One member who has small business expertise and a familiarity with the~~
10 ~~SOMA neighborhood, appointed by the Board of Supervisors.~~

11 ~~————(2)—— The Community Advisory Committee shall comply with all applicable public~~
12 ~~records and meetings laws and shall be subject to the Conflict of Interest provisions of the City's~~
13 ~~Charter and Administrative Code. The initial meeting of the Advisory Committee shall be called within~~
14 ~~30 days from the day the Board of Supervisors completes its initial appointments. MOHCD shall~~
15 ~~provide administrative support to the Committee. The Committee shall develop annual~~
16 ~~recommendations to MOHCD on the Expenditure Plan.~~

17 ~~————(3)—— The members of the Community Advisory Committee shall be appointed for a~~
18 ~~term of two years; provided, however, that the members first appointed shall by lot at the first meeting,~~
19 ~~classify their terms so that three shall serve for a term of one year and four shall serve for a term of two~~
20 ~~years. At the initial meeting of the Committee and yearly thereafter, the Committee members shall~~
21 ~~select such officer or officers as deemed necessary by the Committee. The Committee shall promulgate~~
22 ~~such rules or regulations as are necessary for the conduct of its business under this Section. In the~~
23 ~~event a vacancy occurs, a successor shall be appointed to fill the vacancy consistent with the process~~
24 ~~and requirements to appoint the previous appointee. When a vacancy occurs for an reason other than~~
25 ~~the expiration of a term of office, the appointee to fill such vacancy shall hold office for the unexpired~~

1 ~~term of his or her predecessor. Any appointee who misses four meetings within a twelve-month period,~~
2 ~~without the approval of the Committee, shall be deemed to have resigned from the Committee.~~

3
4 Section 7. Effective Date. This ordinance shall become effective 30 days after
5 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the
6 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board
7 of Supervisors overrides the Mayor’s veto of the ordinance.

8
9 Section 8. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors
10 intends to amend only those words, phrases, paragraphs, subsections, sections, articles,
11 numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal
12 Code that are explicitly shown in this ordinance as additions, deletions, Board amendment
13 additions, and Board amendment deletions in accordance with the “Note” that appears under
14 the official title of the ordinance.

15
16 APPROVED AS TO FORM:
17 DENNIS J. HERRERA, City Attorney

18 By: _____
19 PETER R. MILJANICH
20 Deputy City Attorney

21 n:\legana\as2019\1800589\01380389.docx

19 August 2019

Questions from EN CAC to Recreation and Parks Department

1. What are your documented guidelines, rules and regulations for project planning and budgeting.
2. What are your documented process and guidelines for allocating programming funds to RPD sites?
3. What is the breakdown of program funding by district?
4. Please show the projects and programs receiving (or planned to receive) IPIC Fee allocations, by year.
5. What is the status of all of IPIC fee-funded projects in the Eastern Neighborhoods? Please show a timeline of IPIC funding approval, RPD resource assignment, project initiation and completion month/ quarter for those projects. How much has been spent so far for each project? Against the budgeted amount?
6. What is your guidance on the percentage of bond funding vs. privately raised funds for large capital projects? Please show the bond/private funding breakout for larger RPD projects by district.
7. What are your recommendations on how RPD can provide EN CAC with more transparency regarding capital project budgets – forecast, status (time and \$\$\$), major cost elements (including upcharges/soft costs), and cost overruns?
8. “Bond Planning and Implementation” IPIC Item
9. What does this funding go towards?
10. How do decisions for this get made?
11. What is the EN CAC’s input on the use of these?
12. Upcoming Parks Bond -
13. **How will the bond funds be allocated? Who are the decision makers?**
14. **How much input does the EN CAC and public have into bond allocations?**
15. Jackson Park EN Fees allocation
16. How much bond funding will be allocated to Jackson?
17. Esprit Park EN Fees allocation
18. Esprit was estimated at \$8M in 2017, inclusive of expected cost escalations. Is this project on budget? If the cost estimate has changed, please show the attributable line items.
19. There is a line item in Esprit’s budget for RPD staff time. Why is this soft cost charged to the budget – isn’t RPD staff time already budgeted and paid for?

Meeting Notes
Eastern Neighborhoods Citizen Advisory Committee
March 18 2019

Attended: Don Bragg, Keith Goldstein, Bruce Kin Huie, Ryan Jackson, Irma Lewis, Tony Meneghetti, Dan Murphy, Kevin Ortiz, Heather Philips, Sara Souza, Jolene Yee
Absent: Walker Bass, Sara Bahat, Marcia Contreras, Henry Karnilowitz,

Staff Present: Robin Abad, May Snyder, Lisa Chen

1. Announcements
 - a. Bruce leaving EN CAC, April 2019 is his last meeting
2. Overview
 - a. August / September Lisa presented central soma
 - b. Lisa Chen presented on the difference between the current EN CAC, proposed SoMa CAC (proposed by Kim before end of 2018), and the recommendations of Planning and MOHCD staff for new legislation
 - c. Dan Murphy:
 - i. What are the percentages used to divide fees between complete streets and open space for EN CAC?
 1. Planning Code Section 423.5
 - ii. These have handcuffed the EN CAC in terms
 - iii. Mat Snyder: New nexus study may develop new percentage recommendations.
3. Discussion with Supervisor Haney
 - a. Supervisor Haney gave some opening remarks
 - b. Invited the CAC to provide feedback
 - c. Timeline:
 - i. At SOMA Stabilization CAC
 - ii. Substitute legislation in April
 - iii. Time after legislation is submitted for CAC to provide feedback
 - iv. Planning Commission
 - v. Potential Vote at the Board in May or June
 - d. Keith: the legislation to establish a new CAC will go to Board for vote in June?
 - i. MH: Yes
 - ii. Intention to introduce substitute legislation sooner than then
 - iii. In front of board committee in May or June
 - e. Dan Murphy: Do you have specific questions for us to reaction?
 - i. MH: is what we have now a good idea?
 - f. Keith: Existing EN CAC: Someone will propose legislation to change composition of EN CAC
 - i. Abby and Lisa: So one ordinance would address this

- ii. MH: we will include EN CAC reconfiguration in this legislation
- g. Irma: why keep a legacy D6 on the new EN CAC, but not an EN CAC in the Soma CAC?
 - i. Lisa showed the map of the EN CAC Area Plans and District
 - ii. MH: Showplace and Portrero plan area would still have representation through the Mayoral appointment...
- h. Irma: the role of the EN CAC: when the EN CAC makes a decision, there is a difference of opinion about how much we advise... agency doesn't listen to EN CAC
 - i. What does advise mean?
 - ii. Heather Philips – this body has no teeth
 - iii. This is a rubber stamp, not something the agencies take seriously
 - iv. Strength to CAC to give it teeth with agencies
 - v. Your voice does not matter with the Agency
 - vi. D Murphy: The CAC was never supposed to make decisions, but advise
 - 1. The Interagency MOU created IPIC
 - 2. Over the years, staff knows what to do now
- i. Haney:
 - i. If there are things in the actual listed responsibilities, or processes that you want to change, then please suggest. I am open to that.
 - ii. We also want to address that in the SoMa CAC.
- j. Keith: Our last Monitoring report showed we didn't deliver on PDR, residential
- k. Bruce: Percentage of revenue going into which geographic areas?
 - i. Some areas are taking the brunt of development, but not seeing the fees
- l. Haney:
 - i. Does it still make sense to have a legacy EN CAC with those three areas?
- m. Ryan: What about functions of soma stabilization fund
 - i. Chen: This does not change too much;
 - ii. Expands funding dramatically
- n. Ryan: what was the community argument for keeping the SOMA Stabilization and SOMA CAC's separate?
 - i. There are different skill sets, different goals, different funding
- o. Public Comment:
 - i. John Elberling:
 - 1. The stabilization fund CAC does grantmaking, that's why it's in MOHCD vs. Planning. Has been working very well for 10 years
 - 2. John hadn't seen this before tonight
 - 3. Differences btw EN CAC and SoMa duties:
 - a. There is more funding coming from SoMa than in EN CAC
 - b. (CFD)
 - c. Community wants to monitor implementation of Soma Plan – more specific promises from development projects
 - i. Ex: good jobs ordinance for employment program goals

- d. MOH – needs to come to the Stabilization CAC to explain what they want to spend \$ on.
 - 4. Wants to advise on projects outside the SoMa boundary
 - a. Hall of justice
 - b. Moscone Hotel

 - 4. SOMA CAC Expenditures
 - a. Mat Snyder provided a presentation regarding the methodology for dividing revenues from projects currently being tracked by the EN CAC
 - b. All the projects that have paid fees
 - c. Irma: there needs to be broader analysis. Some projects in one area may cost more in one area vs. another.
 - d. We want more analysis:
 - e. Dan Murphy: Run the true up when SoMa gets created
 - f. Mat will run a neighborhood-by-neighborhood version of the analysis (originally done one 01/09/2019 for SoMa/NonSoMa) for all five of the EN Neighborhoods**
 - i. Neighborhood by neighborhood Revenue vs. Expenditures**
 - g. December 2019 we would reconcile the expenditure vs. revenue**
 - i. Kevin: Please include Jackson Park in the sheet**
 - h. The city agency has not taken into account the EN CAC's unanimous**
-
5. Election of Offices
 - a. Chair: Keith Goldstein
 - b. Vice-Chair: Sarah Bahat
 - c. Secretary: Irma Lewis
 - d. All present Aye (unanimous)
-
6. Public Comment
 - a. Jude: the EN CAC's resolution to allocate \$6m to Jackson Park is not represented in the spreadsheet
 - b.
-
7. Vote on November 2018 Minutes
 - a.

Meeting Notes
Eastern Neighborhoods Citizen Advisory Committee
April 22 2019

Attended: Walker Bass, Sara Bahat, Don Bragg, Andrew Cheng (Prospective Member) Keith Goldstein, Ryan Jackson, Henry Karnilowitz, Irma Lewis, Kevin Ortiz, Heather Philips, Jolene Yee

Don Bragg, Keith Goldstein, Bruce Kin Huie, Ryan Jackson, Irma Lewis, Tony Meneghetti, Dan Murphy, Kevin Ortiz, Heather Philips, Sara Souza, Jolene Yee
Absent: Marcia Contreras, Tony Meneghetti, Sarah Souza, Jane Weil

Agenda:

1. Announcements
 - a. Bruce Huie has decided to step down from his seat on EN CAC. April 2019 is his last meeting
2. Discussion / feedback with Supervisor Haney's Office and Mayor's Office of Housing and Community Development (MOHCD) on SOMA CAC legislation
 - a. Representatives from Supervisor Haney's Office MOHCD were unable to attend the meeting
 - b. The CAC developed a memo for supervisor Haney in response to the draft legislation creating the SOMA 'Infrastructure' CAC
3. Public Comment
 - a. (none)

Citizens Advisory Committee of the
Eastern Neighborhoods Plan,
City and County of San Francisco

Meeting Minutes

1650 Mission Street, 4th Floor, Room 431
Monday, May 20, 2019

6:00 PM

Walker Bass
Sara Bahat
Don Bragg
Keith Goldstein
Ryan Jackson

Henry Karnilowitz
Irma Lewis
Tony Meneghetti
Kevin Ortiz

Heather Philips
Sarah Souza
Jane Weil
Jolene Yee

The Agenda is available at the Planning Department 1650 Mission Street, 4th floor and, on our website at encac.sfplanning.org, and at the meeting.

Attended: Keith, Henry, Sara, Kevin, Sarah, Jane, Jolene Robin, Mat

1. Announcements and Review of Agenda.
2. 6:00 - 7:45 Eastern Neighborhoods Interagency Plan Implementation Committee (IPIC) Expenditure Report -by Neighborhood (Snyder)
 - a. Review table of revenues and expenditures by Eastern Neighborhood Plan Area
Mat:
 - *divided revenue and expenditure Plan Area by Plan Area*
 - *does not believe that dividing expenditures Plan Area by Plan Area is helpful*
 - *the spreadsheet is fluid; reflecting the most accurate revenue projections and expenditures over time*
 - *Sara: How do you think about projects that cross through multiple plan areas?*
 - *Mat:*

- *Jane: Page 2: revenue for non soma is 55%, soma is 45%*
 - *Mat: Yes*
- *Keith: We need cumulative revenue totals through FY19*
 - *Considerably more funds have been spent in soma vs. non soma areas*
- *Mat: page 4: expenditures for complete streets projects that cross plan areas are divided by plan area, for example the 16th street complete street.*
 - *Mat decides how funds are divided between plan areas*
- *Sara: Are we trying to true up revenue and expenditure between plan areas?*
 - *All: Yes*
- *Mat: page 9:*
 - *through FY 17,*
 - *Mission had 5.1M more expenditures than revenues*
 - *Showplace Potrero had 4.2M more revenues than expenditures*
 - *Central Waterfront had 5.2M more revenue than expenditures*
 - *Through FY 18*
 - *All plan areas a balanced*
 - *Through FY 19*
 - *Revenue in Soma is higher than expenditure by about 5M*
 - *Expenditures in non-Soma are higher than revenue by about 2M*
- *Mat: regarding programming funds between non-soma EN Plan areas:*
 - *Development pipeline predicts more robustly for Mission, vs. potrero and central waterfront*
- *Sara:*
 - *Does the revenue line assume all of the possible developments, or just the entitled projects*
 - *Mat: It does take into account some of the non-entitled projects*
 - *Mat: does not include big DA projects like Pier 70 or power station*
- *Sara:*
 - *Is the EN Plan was meant to connect all of the EN neighborhoods. Is dividing the revenue and expenditure tables by plan area helpful when we're thinking about*
- *Robin:*
 - *Is the division of expenditure between Soma and Non-Soma equal to the revenues generated in those geographies?*
 - *Sara: yes, so can we move on?*
 - *Keith: Yes.*
 - *The questions about distribution of expenditures had to do with Mission vs. Potrero and Central Waterfront*

- *The division of expenditures between Soma and non-soma areas is satisfactory, as presented today*
- Sara
 - *Are there projects that are soma and non-soma, that will come before the EN CAC, where we would both be asked to contribute?*
 - *Robin: yes, it's conceivable that there would be future projects that would cross soma into non-soma boundaries that would justify funding from both CACs*
 - *Robin: We will bookmark for future discussion with the new Soma CAC how to handle these funding requests / needs*
- *Jane: FY 19 ends end of June? When do we anticipate the split actually happening?*
 - *Mat: it's already happened – soma was adopted*
- *Keith: what is the status of Haney's EN CAC split?*
 - *Mat and Robin: this is in process*
 - *SoMa will not be seated by end of CY 2019*
- *Keith and Henry: the revenue and expenditures, through FY19, as presented for soma vs. non-soma, is satisfactory.*
-

Next Steps:

- *Check in with Abi at Haney's office on timeline of legislation / seating of SOMA CAC*
- *October 19th membership expiration? Jane: if you are already serving, you need to let the Supervisor know or Mayor's office know you intend to keep on serving*
- *Keith: should we begin 6:30 – 8:30.*
 - *Yes*
- *Do we take August or July off? Keith: yes*
 - *We also cancel December meeting.*
- *Kevin: What is the policy / process for RSVPing?*
- *Jolene: if we don't have quorum, should we meet? Do we have RSVP system?*
 - *Henry: ppl usually come if members call others*
 - *Sarah Souza and Jolene: volunteer to help call people the Mon-Tue before*
- *If members have not rsvp'd with Robin by Wednesday EOD, then Robin sends out a notice alerting everyone that there is no quorum*
- *Meeting Notes:*
- *Keith will connect with Walker re: his current service.*

- *Robin circulate updated contact sheet to Jolene, Sarah Souza and others*
- *Sara B take the lead on gathering candidates for mayoral appointment.*
- *Sara Motion to adjourn*
 - *Henry second*

3. Review and Approve Meeting Minutes

a. *Tabled due to lack of quorum*

4. Public Comment. At this time, members of the public may address the Citizens Advisory Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee but do not appear on the agenda. With respect to agenda items, the public will be given an opportunity to address the Committee when the item is reached in the meeting. Each member of the public may address the Committee for up to three minutes.

The Brown Act forbids a Committee from taking action or discussing any item not appearing on the posted agenda, including those items raised at Public Comment. In response to public comment on an item that is not on the agenda, the Committee is limited to:

- Briefly responding to statements made or questions posed by members of the public, or
- Requesting staff to report back on the matter at a subsequent meeting, or
- Directing staff to place the item on a future agenda. (Government Code Section 54954.2(a).)

Cell Phone and/or Sound-Producing Electronic Devices Usage at Hearings

Effective January 21, 2001, the Board of Supervisors amended the Sunshine Ordinance by adding the following provision: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices (67A.1 Prohibiting the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings).

San Francisco Lobbyist Ordinance

Attention: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign and Governmental Conduct Code Section 21.00-2.160] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; and web site <http://www.sfgov.org/ethics>.

Accessible Meeting Policy

Hearings are held at the Planning Department, 1650 Mission St., Room 431, fourth floor, San Francisco, CA. The closest accessible BART station is the Van Ness Avenue station located at the intersection of Market Street and Van Ness Avenue. Accessible curbside parking has been designated at points along Mission Street. Accessible MUNI lines serving the Planning Department are the 14 Mission, 26 Valencia, 47 Van Ness, 49 Van Ness/Mission, and the F Line. Accessible MUNI Metro lines are the J, K, L, M, and N. For more information regarding MUNI accessible services, call (415) 923-6142.

Disability Accommodations: To request assistive listening devices, real time captioning, sign language interpreters, readers, large print agendas or other accommodations, please contact the Department's ADA Coordinator, Candace SooHoo, at (415) 575-9157 or candace.soofoo@sfgov.org at least 72 hours in advance of the meeting to help ensure availability. Accessible seating for persons with disabilities (including those using wheelchairs) will be available at meetings.

Language Assistance: To request an interpreter, please contact the Candace SooHoo, at (415) 575-9157, or candace.soofoo@sfgov.org at least 72 hours in advance of the meeting.

SPANISH

Si desea asistir a la audiencia, y quisiera obtener información en Español o solicitar un aparato para asistencia auditiva, llame al (415) 575-9010. Por favor llame por lo menos 72 horas de anticipación a la audiencia.

CHINESE

聽證會上如需要語言協助或要求輔助設備，請致電(415) 575-9010。請在聽證會舉行之前的至少72個小時提出要求。

FILIPINO

Para sa tulong sa lengguwahe o para humiling ng Pantulong na Kagamitan para sa Pagdinig (headset), mangyari lamang na tumawag sa (415) 575-9121. Mangyaring tumawag nang maaga (kung maaari ay 72 oras) bago sa araw ng Pagdinig.

RUSSIAN

За помощью переводчика или за вспомогательным слуховым устройством на время слушаний обращайтесь по номеру (415) 575-9121. Запросы должны делаться минимум за 72 часов до начала слушания.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Richard Knee, Chair of the Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by E-mail at soff@sfgov.org.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Library and on the City's website at www.sfgov.org/bdsupvrs/sunshine.

PUBLIC COMMENT

At this time, members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee except agenda items. With respect to agenda items, your opportunity to address the Committee will be afforded when the item is reached in the meeting with one exception. When the agenda item has already been reviewed in a public hearing at which members of the public were allowed to testify and the Committee has closed the public hearing, your opportunity to address the Committee must be exercised during the Public Comment portion of the Calendar. Each member of the public may address the Committee for up to three minutes.

The Brown Act forbids a committee from taking action or discussing any item not appearing on the posted agenda, including those items raised at public comment. In response to public comment, the committee is limited to:

1. responding to statements made or questions posed by members of the public; or
2. requesting staff to report back on a matter at a subsequent meeting; or
3. directing staff to place the item on a future agenda. (Government Code Section 54954.2(a))
4. submitting written public comment to Mat Snyder, 1650 Mission Street Ste. 400, San Francisco, CA 94103
mathew.snyder@sfgov.org

Citizens Advisory Committee of the
Eastern Neighborhoods Plan,
City and County of San Francisco

Meeting Notes

1650 Mission Street, 4th Floor, Room 431
Monday, July 15, 2019

6:30 PM

Attended:
Walker Bass
Sara Bahat
Don Bragg
Andrew Cheng

Keith Goldstein
Ryan Jackson
Henry Karnilowitz
Irma Lewis
Tony Meneghetti

Kevin Ortiz
Heather Philips
Sarah Souza
Jane Weil
Jolene Yee

The Agenda is available at the Planning Department 1650 Mission Street, 4th floor and, on our website at encac.sfplanning.org, and at the meeting.

1. Announcements and Review of Agenda.
 - a. *Keith: The group agreed to table ~~does not make sense to make a the~~ transition plan agenda item, given the low number of ~~this evening with so few~~ members present.*

2. Discussion: Transition Planning for EN to SOMA CAC; Expiration of current terms. Form working group.
 - a. *Current seated Members' terms expire in October. Need to reinstate those members who wish to move forward as active members*
 - i. *Potentially with A collective action by the board of Supervisors?*
Discussed as a potential efficient approach for reinstatements
 - b. *CAC Member Seat Review : Seats staying on the EN CAC*
 - i. *Seat 1, D10, Keith G*
 - ii. *Seat 2, D10, Irma Lewis*
 - iii. *Seat 3, D10, Jolene Yee*
 - iv. *Seat 4, D10, Walker Bass - Keith will confirm status. Irma Lewis will work with Supervisor Walton office regarding recruitment*
 - v. *Seat 7, D8, Sara Bahat*

- vi. Seat 8, D9, VACANT – Sarah Souza will connect with Supervisor Ronen regarding recruitment
 - vii. Seat 9, D9, Sarah Souza
 - viii. Seat 12, Mayoral, Showplace, Don Bragg
 - ix. Seat 13, Mayoral Mission, VACANT - Henry Karnilowitz and Sarah Souza will work with Mayor Breed's office regarding recruitment
 - x. Seat 14, Mayoral, Central Waterfront, Andrew Cheng - pending, Henry will follow up with the Mayor's office
 - xi. Seat 16, Mayoral, at-Large Henry Karnilowitz
 - xii. Seat 17, Mayoral, at-Large, Tony M. ~~(term will expire and not reinstate since he no longer works in the EN)~~ - status changing to VACANT due to move. Henry Karnilowitz ~~fill help identify a candidate and follow up with Kanishka about appointment~~ will work with the Mayor's office regarding recruitment
- c. Seats transitioning to SoMa CAC:
- i. Seat 5, D6, Kevin Ortiz
 - ii. Seat 6, D6, Jane Weil
 - iii. Seat 10, D6, Heather P Phillips
 - iv. Seat 11, D6 – VACANT
 - v. Seat 15, Mayor Western Soma - Ryan Jackson
 - vi. Seat 18, Mayor At Large – VACANT
 - vii. Seat 19, Mayor East SoMa - VACANT
- d. Re-Appointments - All members ~~should fill in the online link to~~ will need to complete the new online application form
- i. Robin will send out links
 - ii. Re-appointments applications go to Alissa Somera
 - iii. New Appointments (Mayoral) go to Kaniska Cheng
 - iv. New Appointments (Supervisory) to the Supervisor's aide
- e. Recruiting – the group discussed the need for clarity and expectation setting on CAC roles and responsibilities when recruiting new members ~~we need to be clear in our recruitment about setting expectations for what EN CAC does; its role~~ Members also discussed how lack of quorum impacts participation – it is a deterrent and demoralizes members
3. IPIC Allocations
- a. RPD – currently scheduled for presentation in August
 - b. MTA – Folsom Howard – need to schedule for presentation on their capital plan
 - c. Discussion – Given the development currently in place, there is an opportunity to review programming associated with upcoming projects for potential to balance unmet needs
4. Discussion: Develop questions for RPD re: Open Space IPIC Allocation Form working group.

- a. What are your documented guidelines, rules and regulations for project planning and budgeting. For example, what is the uplift/soft cost for a project manager and other allocated resources? How is that number calculated?
- b. What are the written guidelines for uplifts/soft cost allocation when using RPD generated public funds vs. Private funding?
- c. What are your documented process and guidelines for allocating and programming funds to projects?
- d. Please show the projects and programs receiving/planned to receive are IPIC Fee being allocated, by year
 - i. What is the status of all of IPIC fee-funded projects in the Eastern Neighborhoods? Please show a timeline of IPIC funding approval, RPD resource assignment, project initiation (please provide your definition of project start), and completion month/ quarter of 3-4 additional major milestones. The goal is to be able to look across multiple projects at a glance.
 - ii. How much has been spent so far for each project? Against the budgeted amount?
- e. Please provide your documented funding and cost allocation guidance for those projects that are have a combination of public and private funding, by project size if possible. For instance, is the written guidance that RPD/ bond funding cover 90-100% of projects sized \$0.5-7MM, and covers 40% or less of those projects and programming costing \$15MM+ ~~What is your community fundraising expectation? To match the allocated the bond amount?~~
- f. *Please recommend (with real time examples) , how you can provide EN CAC with ~~Can we have~~ more transparency regarding capital project budgets - upcharges, soft costs, cost overruns, and spend/saving on budget cushions.
- g. Please share success stories of project savings gained through RPD leveraging activities and work product produced by the community and/or other city agencies. ~~work preformed by *Can you address rework and duplication of activities that have already been completed~~
- h. Please walk us through your contingency process/decision path when allocating funding to projects and programs
- i. "Bond Planning and Implementation" IPIC Item
 - i. What does this funding go towards?
 - ii. How do decisions for this get made?
 - iii. What is the EN CAC's input on the use of these?
- j. Upcoming Parks Bond -
 - i. How will the bond funds be allocated?
 - ii. How much input does the EN CAC and public have into bond allocations?
- k. Jackson Park EN Fees allocation
 - i. How much bond funding be allocated to Jackson? ~~(8M per P Ginsburg to J Deckenbach)~~
 1. Background: Phil recently advised a target \$24m project budget,

- a. \$8MM privately raised by Friends of Jackson Park (FOJP)
 - b. \$8MM from bond
 - c. \$8MM from EN CAC
- l. Esprit Park EN Fees allocation
- i. Esprit was estimated at \$8M in 2017, inclusive of expected cost escalations. Please advise the current budget forecast. If the cost estimate has changed, please show the line items that have changed and by how much.
 - ii. ~~It's Can you confirm that you are still on budget? And if not what are the~~
 - iii. There is a line item in Esprit's budget for RPD staff time. Why is this soft cost charged to the budget – isn't RPD staff time already budgeted and paid for?

** do not transmit to RPD*

5. Review and Approve Meeting Minutes

- a. *Tabled due to lack of quorum*
 - i. March 2019
 - ii. April 2019
 - iii. May 2019

6. Public Comment.

- a.