

**PLANNING DEPARTMENT
CITY AND COUNTY OF
SAN FRANCISCO**

**Notice of Hearing on Application
For Zoning Variance**

**CITY HALL - Room 408
1 Dr. Carlton B. Goodlett Place**

Wednesday, October 23, 2019

Session Begins at 9:30 A.M.

Public Hearing

Corey A. Teague, Zoning Administrator
Eva Atijera-Taylor, Recording Secretary

Notice is hereby given to the general public and to owners of the subject property and other property within 300 feet that an application for variance under the Planning Code as described below has been filed with the Zoning Administrator.

Any remaining questions concerning this application review process may be answered by the Planning Information Center at (415) 558-6377.

Variance Calendars and **Audio Recording of the Hearing** are available on the Internet at <http://www.sfplanning.org>

Accessible Meeting Policy

Hearings are held at **City Hall, 1 Dr. Carlton B. Goodlett Place, Room 408, Fourth Floor**, San Francisco, CA 94103. The closest accessible BART Station is the Civic Center Station located at the intersection of Market, Hyde and Grove Streets. Accessible curb side parking has been designated at points along McAllister Street. Accessible MUNI Lines serving City Hall are the 42 Downtown Loop, 9 San Bruno and 71 Haight/Noriega and the F Line. Accessible MUNI Metro Lines are the J, K, L, M, N and T. For more information regarding MUNI accessible services, call **311 within San Francisco, (415) 701-2311 outside Bay Area, or TTY (415) 701-2323**. American Sign Language interpreters and/or a sound enhancement system will be available upon request by contacting **Lulu Hwang at (415) 558-6318** at least 72 hours prior to a hearing. Individuals with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities should call our accessibility **hotline at (415) 554-8925** to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

Cell Phone and/or Sound-Producing Electronic Devices Usage at Hearings

Effective January 21, 2001, the Board of Supervisors amended the Sunshine Ordinance by adding the following provision: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Know Your Rights under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

Personal information that is provided in communications to the Planning Department is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted.

Members of the public are not required to provide personal identifying information when they communicate with the Planning Department and its commissions. All written or oral communications that members of the public submit to the Department regarding projects or hearings will be made available to all members of the public for inspection and copying. The Department does not redact any information from these submissions. This means that personal information including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Department and its commissions may appear on the Department's website or in other public documents that members of the public may inspect or copy.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact The Administrator by mail at 1 Dr. Carlton B. Goodlett Place, Room 244, by phone at (415) 554-7724, by fax at (415) 554-7854 or by E-mail at sotf@sfgov.org.

Attention: *Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Administration Code 16.520 - 16.534] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite #220, San Francisco, CA 94102, telephone (415) 554-9510, fax (415) 703-0121 and web site <http://www.ci.sf.ca.us/ethics/>.*

ENGLISH:

For language assistance or to request an assistive device for a hearing, please call 415-558-6309. Please make requests at least 48 hours in advance of the hearing.

SPANISH:

Si desea asistir a la audiencia, y quisiera obtener información en Español o solicitar un aparato para asistencia auditiva, llame al 415-558-6309. Por favor llame por lo menos 48 horas de anticipación a la audiencia.

CHINESE:

歷史保護委員會議程。聽證會上如需要語言協助或要求輔助設備，請致電415-558-6309。請在聽證會舉行之前的至少48個小時提出要求。

TAGALOG:

Para sa tulong sa lengguwahe o para humiling ng Pantulong na Kagamitan para sa Pagdinig (headset), mangyari lamang na tumawag sa 415-558-6309. Mangyaring tumawag nang maaga (kung maaari ay 48 oras) bago sa araw ng Pagdinig.

RUSSIAN:

За помощью переводчика или за вспомогательным слуховым устройством на время слушаний обращайтесь по номеру 415-558-6309. Запросы должны делаться минимум за 48 часов до начала слушания.

**ZONING ADMINISTRATOR
NOTICE OF HEARING ON
APPLICATION FOR ZONING VARIANCE**

Notice is hereby given to the general public and to owners of the subject property and other property within 300 feet that an application for variance under the Planning Code as described below has been filed with the Zoning Administrator and will be considered at a PUBLIC HEARING to be held on the date, time, and place listed on the first page of this Calendar:

A. CONSENT CALENDAR

All items listed hereunder constitute a Consent Calendar and are considered to be routine by the Zoning Administrator. There will be no separate discussion of these items unless a member of the public so requests, in which case the matter shall be removed from the Consent Calendar and considered as a separate item at this time or at a future hearing.

1. **2016-008904VAR** **(BRIDGET HICKS)**
1786 SAN JOSE AVENUE, Lot 009 in Assessor's Block 6793 in a NC-1
(Neighborhood Commercial, Cluster) Zoning District and a 40-X Height and Bulk
District.

REAR YARD MODIFICATION VARIANCE SOUGHT: The project proposes to demolish an existing two-story commercial building to construct a three-story mixed-use building with ground floor commercial and 5 dwelling units.

PLANNING CODE SECTION 134 requires the subject property to maintain a rear yard of 20 feet 6 inches at grade level and each succeeding story. The proposal provides a 10-foot rear yard. Therefore, a rear yard modification is required.

ARCHITECTURAL PLANS: The site plan and elevations of the proposed project are available on the Planning Department's website at:
<http://notice.sfplanning.org/2016-008904VAR.pdf>.

2. **2018-008787VAR** **(BRIDGET HICKS)**
4524 - 25TH STREET, Lot 014C in Assessor's Block 6503 in a RH-2
(Residential-House, Two Family) Zoning District and a 40-X Height and Bulk
District.

FRONT SET BACK VARIANCE SOUGHT: The project proposes to reconstruct, in-kind, the front stairs and landing that were demolished without a permit.

PLANNING CODE SECTION 132 requires the subject property to maintain a front setback of 2 feet 5 inches. The proposed stairs and landing encroach 2 feet 5 inches into the front yard setback. Therefore, a variance is required.

ARCHITECTURAL PLANS: The site plan and elevations of the proposed project are available on the Planning Department's website at:
<http://notice.sfplanning.org/2018-008787VAR.pdf>.

3. **2019-006762VAR** **(BRIDGET HICKS)**

1806-1810 - 8TH AVENUE, Lot 010 in Assessor's Block 2044 in a RH-2 (Residential-House, Two Family) Zoning District and a 40-X Height and Bulk District.

LOT SIZE VARIANCE SOUGHT: The proposal is to subdivide the existing vacant lot to create two lots that can each be developed. The existing lot is 50 feet wide and an average of 59 feet deep with an approximate lot area of 2,945 square feet.

PLANNING CODE SECTION 121 requires the subject property to maintain a minimum lot area of 2,500 square feet. The proposed lots are approximately 1,490 square feet and 1,455 square feet. Therefore, the project requires a minimum lot area variance.

ARCHITECTURAL PLANS: The site plan and elevations of the proposed project are available on the Planning Department's website at:
<http://notice.sfplanning.org/2019-006762VAR.pdf>.

C. REGULAR CALENDAR

4. **2018-004200VAR** **(SHARON YOUNG)**

2828 JACKSON STREET, Lot 006 in Assessor's Block 0977 in a RH-2 Zoning (Residential, House, Two-Family) Zoning District and a 40-X Height and Bulk District.

FRONT SET BACK VARIANCE SOUGHT: The proposal is to construct a windscreen for an approximately 373 square foot front deck (terrace) located above a garage structure of an existing three-story, single-family building. The proposed windscreen will be constructed around the perimeter of the front deck at a height extending approximately 2 feet above the approximately 12 feet 6 inches high front deck.

PLANNING CODE SECTION 132 requires the subject property to maintain a required front setback of approximately 13 feet 3 inches. The proposed 16-foot deep windscreen will extend approximately 13 feet 3 inches into the required front setback area. Therefore, the project requires a front setback variance.

ARCHITECTURAL PLANS: The site plan and elevations of the proposed project are available on the Planning Department's website at:

<http://notice.sfplanning.org/2018-004200VAR.pdf>.

5. **2017-010670VAR** **(CHRISTOPHER MAY)**
421 WALNUT STREET, Lot 002 in Assessor's Block 1020 in a RM-1 (Residential-Mixed, Low Density) Zoning District and a 40-X Height and Bulk District.

REAR YARD VARIANCE SOUGHT: The project proposes one-story horizontal front and side additions as well as a second story vertical addition to the existing one-story single-family dwelling.

PLANNING CODE SECTION 134 requires the project to provide a rear yard of 45% of the lot depth, which is between 12 feet and 62 feet for this property. The existing building and the proposed additions are located entirely within the required rear yard; and therefore, a variance is required.

ARCHITECTURAL PLANS: The site plan and elevations of the proposed project are available on the Planning Department's website at:

<http://notice.sfplanning.org/2017-010670VAR.pdf>.

6. **2018-015482VAR** **(CHRISTOPHER TOWNES)**
859 ELIZABETH STREET, Lot 023 in Assessor's Block 2829 in a RH-2 (Residential-House, Two Family) Zoning District and a 40-X Height and Bulk District.

REAR YARD VARIANCE SOUGHT: The proposal is to remove the existing exterior stair/railing at the rear façade of existing two-unit home and to construct a new 160 square foot 2nd floor rear deck with exterior spiral stair connecting 2nd to 3rd floor, and an exterior stair from the new deck to the rear yard.

PLANNING CODE SECTION 134 requires the subject property to maintain a minimum rear yard of 45% of the lot depth (or approximately 51 feet 4 inches). The proposal would encroach up to 12 feet into the required rear yard. Therefore, a Variance is required.

ARCHITECTURAL PLANS: The site plan and elevations of the proposed project are available on the Planning Department's website at:

<http://notice.sfplanning.org/2018-015482VAR.pdf>.

7. **2019-005924VAR** **(KIMBERLY DURANDET)**
400 CRESCENT STREET, Lot 043 in Assessor's Block 5810 in a RH-1 Zoning (Residential, House, One-Family) Zoning District and a 40-X Height and Bulk District.

REAR YARD VARIANCE SOUGHT: The proposal is to rebuild a previously unauthorized expansion and extend 2-stories of the rear portion of the building to construct new wash rooms and office space for the existing 2-story religious institution. The new addition would be approximately 3 feet from the rear property line.

PLANNING CODE SECTION 242(e)(2) requires the subject property to maintain a rear yard of approximately 16 feet. The proposed rear addition would encroach approximately 13 feet into the required rear yard and result in a rear yard of 3 feet. Therefore, the project requires a variance.

ARCHITECTURAL PLANS: The site plan and elevations of the proposed project are available on the Planning Department's website at:
<http://notice.sfplanning.org/2019-005924VAR.pdf>.

8. **2018-012611VAR** **(LAURA AJELLO)**
2101-2103 VALLEJO STREET, Lots 058 & 059 in Assessor's Block 0565 in a RH-2(Residential-House, Two-Family Dwelling) Zoning District and a 40-X Height and Bulk District

REAR YARD VARIANCE SOUGHT: The proposal is to construct a vertical addition greater than 30 feet high that encroaches into the required rear yard.

PLANNING CODE SECTION 134 requires the subject property to maintain a rear yard of approximately 16 feet. The height of the rearmost 10 feet of a building is limited to a height of 30 feet. The existing building has 100% lot coverage with a 10-foot 1-inch setback on upper floors. The proposed addition has a 10-foot 1-inch setback and is 40 feet high. Therefore, a rear yard variance is required.

ARCHITECTURAL PLANS: The site plan and elevations of the proposed project are available on the Planning Department's website at:
<http://notice.sfplanning.org/2018-012611VAR.pdf>.

9. **2015-006747VAR** **(LINDA AJELLO HOAGLAND)**
202 TEDDY AVENUE, Lot 052 in Assessor's Block 6209 in a RH-1 (Residential-House, One Family) Zoning District and a 40-X Height and Bulk District.

LOT SIZE VARIANCE SOUGHT: The proposal is to demolish the existing single-family home, subdivide the lot into three lots, and construct three single-family homes. Lots A (corner lot) and B will have lot areas of 1,750 square feet, and Lot C will have a lot area of 1,500 square feet.

PLANNING CODE SECTION 121 requires each property to have at least 1,750 square feet if it's a corner lot, and at least 2,500 square feet if it's an interior lot. Proposed Lot C will not meet these minimum lot sizes. Therefore, a variance is required.

ARCHITECTURAL PLANS: The site plan and elevations of the proposed project are available on the Planning Department's website at:
<http://notice.sfplanning.org/2015-006747VAR.pdf>.

10. 2018-007602VAR

(NANCY TRAN)

1030 LEAVENWORTH STREET, Lot 015 in Assessor's Block 0252 in a RM-4 (Residential-Mixed, High Density) Zoning District and a 65-A Height and Bulk District.

REAR YARD VARIANCE SOUGHT: The proposal is to excavate and construct a horizontal addition at the basement and to legalize property-line walls within the required rear yard.

PLANNING CODE SECTION 134 requires a rear yard of 20 feet for the subject property. The project proposes to legalize property-line walls greater than 10 feet in height in the rear yard, and to construct the addition within the required rear yard. Therefore, a variance is required.

ARCHITECTURAL PLANS: The site plan and elevations of the proposed project are available on the Planning Department's website at:
<http://notice.sfplanning.org/2018-007602VAR.pdf>.

C. PUBLIC COMMENT:

At this time, members of the public may address the Zoning Administrator on items of interest to the public that are within the subject matter jurisdiction of the Zoning Administrator except agenda items. With respect to agenda items, your opportunity to address the Zoning Administrator will be afforded when the item is reached in the meeting. Each member of the public may address the Zoning Administrator for up to three minutes.

The Zoning Administrator will not take action on any item not appearing on the posted agenda, including those items raised at public comment. In response to public comment, the Zoning Administrator may:

- (1) respond to statements made or questions posed by members of the public; or
- (2) request staff to report back on a matter at a subsequent meeting; or
- (3) direct staff to place the item on a future agenda.(Government Code Section 54954.2(a))

ADJOURNMENT

Hearing Procedures

The **Zoning Administrator** typically holds Variance Hearings on the **4th Wednesday of each month at 9:30 a.m.**, at the **San Francisco City Hall, Room 408**. City Hall is located at One Dr. Carlton B. Goodlett Place, San Francisco, CA 94102. Hearings are open to the public.

At the hearing, the **Project Sponsor** (Variance Applicant) will be given 5 minutes to present their case, including relevant testimony and evidence. The hearing room is equipped with a projector that can display photographs, architectural plans or other drawings and images. **Members of the public** will be given 3 minutes each to speak on the item. If a member of the public speaks against an item, the Project Sponsor will be given a 3 minute **rebuttal**.

Persons attending a hearing may comment on any scheduled item. When speaking, please note that a **timer** is displayed for each speaker and indicates how much time remains. Speakers will hear a loud sound indicating that the speaker's opportunity to address the Zoning Administrator has ended.

Please note that some items may appear on the **Consent Calendar**. These items are considered routine and may be granted by the Zoning Administrator. There is no separate discussion of consent items unless the Zoning Administrator, member of the public or staff so requests, in which event the matter is removed from the Consent Calendar and will be moved to the Regular Calendar in the Agenda.

In addition, the Zoning Administrator may consider a request for **continuance** to a later date. He may choose to continue the item to the date proposed, to continue the item to another date, or to hear the item on this calendar.

After all of the testimonies are submitted, the Zoning Administrator will consider the evidence, deliberate, and either make a decision, take the matter under advisement, or continue the matter in order for additional information to be presented.

Each hearing ends with **general public comment**, at which time members of the public may address the Zoning Administrator for up to 3 minutes on items of interest to the public that are within the subject matter jurisdiction of the Zoning Administrator, except agenda items. With respect to Agenda items, your opportunity to address the Zoning Administrator will be afforded when the item is reached during the meeting.

All Agenda of Variance Hearings and its Audio Recording (from June 2010 to present) are available on our website for access.

Sound-Producing Devices Prohibited

The ringing of and use of mobile phones and other sound-producing electronic devices are prohibited at this meeting. Please be advised that the Zoning Administrator may order the removal of any person(s) responsible for the ringing or use of a mobile phone, pager, or other similar sound-producing electronic devices (*67A.1 Sunshine Ordinance: Prohibiting the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings*).

Decision Letter and Appeal Process

No decision is final until a **Variance Decision Letter** is issued. Due to current backlogs, decision letters may take **up to 2 months** to complete from the date of the hearing. The Zoning Administrator's action to grant or deny a variance application may be appealed to the Board of Appeals within **10 days** of the date of the Decision Letter. For more information on how to file an appeal, please contact the **Board of Appeals** in person at 1650 Mission Street, Suite 304, call **(415) 575-6880**, or visit the [San Francisco Board of Appeals](#) website.

Protest of Fee or Exaction

You may protest any fee or exaction subject to Government Code Section 66000 imposed as a condition of approval in accordance with Government Code Section 66020. The protest must satisfy the requirements of Government Code Section 66020(a) and must be filed within 90 days of the date of the

first approval or conditional approval of the development referencing the challenged fee or exaction. For purposes of Government Code Section 66020, the date of imposition of the fee shall be the date of the earliest discretionary approval by the City of the subject development.

The Zoning Administrator's approval or conditional approval of the development subject to the challenged fee or exaction as expressed in its Motion, Resolution, or Discretionary Review Action or the Zoning Administrator's Variance Decision Letter will serve as Notice that the 90-day protest period under Government Code Section 66020 has begun.

Challenges

Pursuant to Government Code Section 65009, if you challenge, in court, (1) the adoption or amendment of a general plan, (2) the adoption or amendment of a zoning ordinance, (3) the adoption or amendment of any regulation attached to a specific plan, (4) the adoption, amendment or modification of a development agreement, or (5) the approval of a variance, conditional-use authorization, or any permit, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Zoning Administrator or Planning Commission, at, or prior to, the public hearing.

CEQA Appeal Rights under Chapter 31 of the San Francisco Administrative Code

If the Zoning Administrator's or Commission's action on a project constitutes the Approval Action for that project (as defined in S.F. Administrative Code Chapter 31, as amended, Board of Supervisors Ordinance Number 161-13), then the CEQA determination prepared in support of that Approval Action is thereafter subject to appeal within the time frame specified in S.F. Administrative Code Section 31.16. This appeal is separate from and in addition to an appeal of an action on a project. Typically, an appeal must be filed within 30 calendar days of the Approval Action for a project that has received an exemption or negative declaration pursuant to CEQA. For information on filing an appeal under Chapter 31, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, or call (415) 554-5184. If the Department's Environmental Review Officer has deemed a project to be exempt from further environmental review, an exemption determination has been prepared and can be obtained on-line at <http://www.sf-planning.org/index.aspx?page=3447>. Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or in written correspondence delivered to the Board of Supervisors, Planning Commission, Planning Department or other City board, commission or department at, or prior to, such hearing, or as part of the appeal hearing process on the CEQA decision.

Privacy Policy

SF Planning is committed to protecting the privacy rights of individuals and security measures are in place to protect personally identifiable information (PII), i.e. social security numbers, driver's license numbers, bank accounts. Members of the public are not required to provide PII to the Commission or Department, as all written submittals and oral communications become part of the public record, which can be made available to the public for review and/or viewable on Department websites. Members of the public submitting materials containing PII are responsible for redacting said sensitive information prior to submittal of documents to Planning.