

**PLANNING DEPARTMENT  
CITY AND COUNTY OF  
SAN FRANCISCO**

**Notice of Hearing on Application  
For Zoning Variance**

**CITY HALL - Room 408  
1 Dr. Carlton B. Goodlett Place**

**Thursday, December 5, 2019**

**Session Begins at 9:30 A.M.**

**Public Hearing**

**Corey A. Teague, Zoning Administrator**  
Eva Atijera-Taylor, Recording Secretary

---

Notice is hereby given to the general public and to owners of the subject property and other property within 300 feet that an application for variance under the Planning Code as described below has been filed with the Zoning Administrator.

Any remaining questions concerning this application review process may be answered by the Planning Information Center at (415) 558-6377.

**Variance Calendars** and **Audio Recording of the Hearing** are available on the Internet at <http://www.sfplanning.org>

---

### **Accessible Meeting Policy**

Hearings are held at **City Hall, 1 Dr. Carlton B. Goodlett Place, Room 408, Fourth Floor**, San Francisco, CA 94103. The closest accessible BART Station is the Civic Center Station located at the intersection of Market, Hyde and Grove Streets. Accessible curb side parking has been designated at points along McAllister Street. Accessible MUNI Lines serving City Hall are the 42 Downtown Loop, 9 San Bruno and 71 Haight/Noriega and the F Line. Accessible MUNI Metro Lines are the J, K, L, M, N and T. For more information regarding MUNI accessible services, call **311 within San Francisco, (415) 701-2311 outside Bay Area, or TTY (415) 701-2323**. American Sign Language interpreters and/or a sound enhancement system will be available upon request by contacting **Lulu Hwang at (415) 558-6318** at least 72 hours prior to a hearing. Individuals with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities should call our accessibility **hotline at (415) 554-8925** to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

### **Cell Phone and/or Sound-Producing Electronic Devices Usage at Hearings**

Effective January 21, 2001, the Board of Supervisors amended the Sunshine Ordinance by adding the following provision: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

### **Know Your Rights under the Sunshine Ordinance**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

Personal information that is provided in communications to the Planning Department is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted.

Members of the public are not required to provide personal identifying information when they communicate with the Planning Department and its commissions. All written or oral communications that members of the public submit to the Department regarding projects or hearings will be made available to all members of the public for inspection and copying. The Department does not redact any information from these submissions. This means that personal information including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Department and its commissions may appear on the Department's website or in other public documents that members of the public may inspect or copy.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact The Administrator by mail at 1 Dr. Carlton B. Goodlett Place, Room 244, by phone at (415) 554-7724, by fax at (415) 554-7854 or by E-mail at [sotf@sfgov.org](mailto:sotf@sfgov.org).

**Attention:** *Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Administration Code 16.520 - 16.534] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite #220, San Francisco, CA 94102, telephone (415) 554-9510, fax (415) 703-0121 and web site <http://www.ci.sf.ca.us/ethics/>.*

**ENGLISH:**

**For language assistance or to request an assistive device for a hearing, please call 415-558-6309. Please make requests at least 48 hours in advance of the hearing.**

**SPANISH:**

Si desea asistir a la audiencia, y quisiera obtener información en Español o solicitar un aparato para asistencia auditiva, llame al 415-558-6309. Por favor llame por lo menos 48 horas de anticipación a la audiencia.

**CHINESE:**

歷史保護委員會議程。聽證會上如需要語言協助或要求輔助設備，請致電415-558-6309。請在聽證會舉行之前的至少48個小時提出要求。

**TAGALOG:**

Para sa tulong sa lengguwahe o para humiling ng Pantulong na Kagamitan para sa Pagdinig (headset), mangyari lamang na tumawag sa 415-558-6309. Mangyaring tumawag nang maaga (kung maaari ay 48 oras) bago sa araw ng Pagdinig.

**RUSSIAN:**

За помощью переводчика или за вспомогательным слуховым устройством на время слушаний обращайтесь по номеру 415-558-6309. Запросы должны делаться минимум за 48 часов до начала слушания.

**ZONING ADMINISTRATOR  
NOTICE OF HEARING ON  
APPLICATION FOR ZONING VARIANCE**

Notice is hereby given to the general public and to owners of the subject property and other property within 300 feet that an application for variance under the Planning Code as described below has been filed with the Zoning Administrator and will be considered at a PUBLIC HEARING to be held on the date, time, and place listed on the first page of this Calendar:

**A. CONSIDERATION OF ITEMS PROPOSED FOR CONTINUANCE**

The Zoning Administrator will consider a request for continuance to a later date. He may choose to continue the item to the date proposed below, to continue the item to another date, or to hear the item on this calendar.

**To be continued to Thursday, February 20, 2020 at the regularly scheduled Planning Commission Hearing in Room 200:**

1.       **2018-012611VAR** **(LAURA AJELLO)**  
          **2101-2103 VALLEJO STREET**, Lots 058 & 059 in Assessor's Block 0565 in a  
          RH-2(Residential-House, Two-Family Dwelling) Zoning District and a 40-X  
          Height and Bulk District.

**REAR YARD VARIANCE SOUGHT:** The proposal is to construct a vertical addition greater than 30 feet high that encroaches into the required rear yard.

PLANNING CODE SECTION 134 requires the subject property to maintain a rear yard of approximately 16 feet. The height of the rearmost 10 feet of a building is limited to a height of 30 feet. The existing building has 100% lot coverage with a 10-foot 1-inch setback on upper floors. The proposed addition has a 10-foot 1-inch setback and is 40 feet high. Therefore, a rear yard variance is required.

**ARCHITECTURAL PLANS:** The site plan and elevations of the proposed project are available on the Planning Department's website at:  
<http://notice.sfplanning.org/2018-012611VAR.pdf>.

## B. CONSENT CALENDAR

All items listed hereunder constitute a Consent Calendar and are considered to be routine by the Zoning Administrator. There will be no separate discussion of these items unless a member of the public so requests, in which case the matter shall be removed from the Consent Calendar and considered as a separate item at this time or at a future hearing.

2. **2019-006762VAR** **(BRIDGET HICKS)**

**1806-1810 - 8TH AVENUE**, Lot 010 in Assessor's Block 2044 in a RH-2 (Residential-House, Two Family) Zoning District and a 40-X Height and Bulk District.

**LOT SIZE VARIANCE SOUGHT:** The proposal is to subdivide the existing vacant lot to create two lots that can each be developed. The existing lot is 50 feet wide and an average of 59 feet deep with an approximate lot area of 2,945 square feet.

PLANNING CODE SECTION 121 requires the subject property to maintain a minimum lot area of 2,500 square feet. The proposed lots are approximately 1,490 square feet and 1,455 square feet. Therefore, the project requires a minimum lot area variance.

**ARCHITECTURAL PLANS:** The site plan and elevations of the proposed project are available on the Planning Department's website at:  
<http://notice.sfplanning.org/2019-006762VAR.pdf>.

3. **2019-007043VAR** **(LINDA AJELLO HOAGLAND)**

**51 POND STREET**, Lot 133 in Assessor's Block 3564 in a RH-2 (Residential-House, Two Family) Zoning District and a 40-X Height and Bulk District.

**REAR YARD VARIANCE SOUGHT:** The proposal is to relocate an exterior door and widen a landing on the rear elevation of a 3-story (2 stories over basement), two dwelling unit building.

PLANNING CODE SECTION 134 requires the property to maintain a rear yard of 17 feet. The existing building, rear stairs, and landings are located within the required rear yard. Therefore, a variance is needed to intensify the non-conforming condition.

**ARCHITECTURAL PLANS:** The site plan and elevations of the proposed project are available on the Planning Department's website at:  
<http://notice.sfplanning.org/2019-007043VAR.pdf>.

**C. REGULAR CALENDAR****4. 2018-007725VAR (CATHLEEN CAMPBELL)**

**244 DOUGLASS STREET**, Lot 006 in Assessor's Block 2691 in a RH-2 (Residential-House, Two Family) Zoning District and a 40-X Height and Bulk District.

**REAR YARD VARIANCE SOUGHT:** The project proposes to construct a vertical addition and roof deck above the existing footprint of a noncomplying two-unit building to accommodate additional habitable space for the first-floor unit.

PLANNING CODE SECTION 134 requires the subject property to maintain a rear yard of approximately 40 feet 5 inches. The project proposes to construct a roof deck at the rear of the existing noncomplying building and vertically expand portions of the existing noncomplying building that currently encroach into the required rear yard by 29 feet. Therefore, a variance is required.

**ARCHITECTURAL PLANS:** The site plan and elevations of the proposed project are available on the Planning Department's website at:  
[http://notice.sfplanning.org/2018-007725VAR .pdf](http://notice.sfplanning.org/2018-007725VAR.pdf).

**5. 2019-004455VAR (SYLVIA JIMENEZ)**

**2728 UNION STREET**, Lot 009 in Assessor's Block 0947 in a RH-2 Zoning District and a 40-X Height and Bulk District.

**REAR YARD VARIANCE SOUGHT:** The proposal is to construct vertical and horizontal additions on an existing three story, single-family residence including the conversion of a basement into habitable space.

PLANNING CODE PER SECTION 134 requires the subject property to maintain a rear yard of 34 feet 9 inches in depth. The proposed rear addition extends into the required rear yard. Therefore, the project requires a rear yard variance.

**ARCHITECTURAL PLANS:** The site plan and elevations of the proposed project are available on the Planning Department's website at:  
<http://notice.sfplanning.org/2019-004455VAR.pdf>.

**6. 2018-015239VAR (SYLVIA JIMENEZ)**

**1222 FUNSTON AVENUE**, Lot 040 in Assessor's Block 1738 in a RH-2 Zoning District and a 40-X Height and Bulk District.

**FRONT SET BACK AND REAR YARD VARIANCES SOUGHT:** The proposal is to demolish an existing one-car garage at the front of the subject property and construct a new four story, single family residence.

PLANNING CODE SECTION 132 requires the subject property to maintain a front setback of 15 feet. The proposed single-family residence encroaches into the required front setback, providing only approximately 6 feet. Therefore, the project requires a front yard variance.

PLANNING CODE SECTION 134 requires the subject property to provide a rear yard equal to 45 percent of the lot depth. The proposed building does not extend into the required rear yard. However, the existing building falls entirely within the required rear yard. Pursuant to Zoning Administrator interpretation, such a development scenario requires a rear yard variance.

**ARCHITECTURAL PLANS:** The site plan and elevations of the proposed project are available on the Planning Department's website at:  
<http://notice.sfplanning.org/2018-015239VAR.pdf>.

7. **2019-002742VAR** (CAROLYN FAHEY)  
**519 CLIPPER STREET**, Lot 025A, Block 6556, the RH-2 (Residential-House, Two Family) Zoning District, and the 40-X Height and Bulk District.

**REAR YARD VARIANCE SOUGHT:** The proposal is to legalize a dwelling unit in a detached, approximately 200 square foot structure located at the rear of the lot.

PLANNING CODE SECTION 134 requires the subject property to maintain a rear yard of 51 feet 10 inches. The structure proposed to be legalized is entirely within the required rear yard. Therefore, a variance is required.

**ARCHITECTURAL PLANS:** The site plan and elevations of the proposed project are available on the Planning Department's website at:  
<http://notice.sfplanning.org/2019-002742VAR.pdf>.

8. **2019-003765VAR** (ELLA SAMONSKY)  
**122 KINGSTON STREET**, Lots 025 in Assessor's Block 5673 in a NC-3 (Moderate Scale Neighborhood Commercial Transit) Zoning District and a 40-X Height and Bulk District.

**REAR YARD & OPEN SPACE VARIANCES SOUGHT:** The project is to legalize an approximately 260 square-foot rear addition, and to convert the garage into basement level storage space, within the existing two-story building containing four dwelling units and two commercial tenant spaces.

PLANNING CODE PER SECTION 134 requires the subject property to maintain a rear yard of 18 feet 7 inches in depth. The proposed rear addition extends approximately 4 feet 6 inches into the required rear yard. Therefore, the project requires a rear yard variance.

PLANNING CODE PER SECTION 135 requires a minimum of 80 square feet of usable open space per dwelling unit. The proposed addition enclosed the deck, which was the only open space on the property. Therefore, the project requires an open space variance.

**ARCHITECTURAL PLANS:** The site plan and elevations of the proposed project are available on the Planning Department's website at:

<http://notice.sfplanning.org/2019-003765VAR.pdf>.

9. **2019-004885VAR** (KIMBERLY DURANDET)

**151 ELSIE STREET**, Lot 050 in Assessor's Block 5619 in a RH-1 Zoning (Residential, House, One-Family) Zoning District and a 40-X Height and Bulk District.

**REAR YARD VARIANCE SOUGHT:** The project proposes a 506 square foot rear addition and renovations to the existing three-story, single-family residence (constructed in 1990).

PLANNING CODE SECTION 242 requires a rear yard in an RH-1 Zoning District for the subject property to be equivalent to 35 percent of the total lot depth. The subject property, with a lot depth of 70 feet, has a required rear yard of 24.5 feet. A portion of the proposed rear addition will extend approximately 1 foot into the required rear yard. Therefore, a variance is required.

PLANNING CODE SECTION 242 requires reduction in the mass of a structure in a RH-1 Zoning District of a total of 650 square feet of usable floor area. This must be deleted from the exterior of the building, causing a reduction in square footage as well as building volume. The project as proposed has only reduced the exterior volume by 418 square feet. Therefore, a variance is required.

**ARCHITECTURAL PLANS:** The site plan and elevations of the proposed project are available on the Planning Department's website at:

<http://notice.sfplanning.org/2019-004885VAR.pdf>.

10. **2019-005338VAR** (KIMBERLY DURANDET)

**3641 MISSION STREET**, Lot 022 in Assessor's Block 5713 in an RH-2 (Residential House - Two-Family) Zoning District and a 40-X Height and Bulk District.

**REAR YARD AND FRONT SETBACK VARIANCES SOUGHT:** The project proposes to legalize and alter an existing rear structure and to add screened parking in the front setback area.

PLANNING CODE SECTION 242 requires a rear yard in an RH-2 Zoning District for the subject property to be equivalent to 45 percent of the total lot depth. The subject property, with a lot depth of 112 feet, has a required rear yard of 50 feet. The structure proposed to be legalized is located within the required rear yard. Therefore, a variance is required.

PLANNING CODE SECTION 132 requires a front setback equal to the average of the two adjacent front setbacks, which is 7.25 feet for this property. The project proposes a 6-foot tall solid fence within the required front setback, and an off-street parking space partially within the front setback. Therefore, a variance is required.

**ARCHITECTURAL PLANS:** The site plan and elevations of the proposed project are available on the Planning Department's website at:

<http://notice.sfplanning.org/2019-005338VAR.pdf>.

11. **2019-004915VAR** (MATHEW CHANDLER)  
**1071 MISSISSIPPI STREET**, Lots 167 in Assessor's Block 4224 in a UMU (Urban Mixed Use) Zoning District and a 40-X Height and Bulk District.

**EXPOSURE VARIANCE SOUGHT:** The project proposes to convert existing PDR (Production, Distribution, and Repair) space to one new Accessory Dwelling Unit (ADU) at the first floor of an existing four-story, three-unit building.

PLANNING CODE SECTION 140 requires the subject property to have qualifying windows of each unit face directly on an open area meeting the requirements of the Planning Code. The open area may be reduced to an area of no less than 225 square feet, with no dimension of less than 9 feet in width and depth for ADUs. The ADU will have a qualifying window facing a rear yard that does not meet the minimum required 9-foot dimension or 225 square feet. Therefore, a variance is required.

**ARCHITECTURAL PLANS:** The site plan and elevations of the proposed project are available on the Planning Department's website at:

<http://notice.sfplanning.org/2019-004915VAR.pdf>.

12. **2019-005871VAR** (MONICA GIACOMUCCI)  
**79 ELSIE STREET**, Lot 036 in Assessor's Block 5613 in an RH-1 (Residential-House, Two-Family) Zoning District and a 40-X Height and Bulk District.

**MASS REDUCTION AND REAR YARD VARIANCES SOUGHT:** The proposal is to construct vertical and horizontal additions on an existing two-story single-family residence.

PLANNING CODE SECTION 242(e)(2) requires a rear yard of 35%, or 24 feet 6 inches. The proposed building protrudes approximately 9 inches into the required rear yard, resulting in a rear yard of approximately 23 feet.

PLANNING CODE SECTION 242(e)(3) requires the proposal to reduce 650 square feet from the potential exterior mass of the building, creating a reduction in overall volume. The proposal only reduces 520 square feet from the exterior of the building.

Therefore, Variances from the Rear Yard and Mass Reduction provisions in the Bernal Heights Special Use District are required.

**ARCHITECTURAL PLANS:** The site plan and elevations of the proposed project are available on the Planning Department's website at:

<http://notice.sfplanning.org/2019-005871VAR.pdf>.

## 13. 2018-014193VAR

(SHARON YOUNG)

**55 WOODLAND AVENUE**, Lot 014 in Assessor's Block 2631 in a RH-2 Zoning (Residential, House, Two-Family) Zoning District and a 40-X Height and Bulk District.

**REAR YARD VARIANCE SOUGHT:** The proposed project is to construct a rear addition (approximately 25 feet wide by 12 feet deep) on the second and third floors of the three-story single-family house. The proposed project will include rear facade modifications, interior renovations, soil excavation, removing the existing hardscape, and installing retaining walls at the rear of the upsloping lot.

PLANNING CODE SECTION 134 requires a rear yard in an RH-2 Zoning District for the subject property to be equivalent to 45 percent of the total lot depth, or when using averaging, no less than 25 percent of the lot depth or 15 feet, whichever is greater. The subject property abuts a property that has a rear building wall that does not qualify for averaging that limits the development potential of the subject property to extend into its required rear yard. The subject property, with a lot depth of 80 feet, has a required rear yard of 36 feet. A portion of the proposed rear addition will extend approximately 6 feet into the required rear yard. Therefore, a variance is required.

**ARCHITECTURAL PLANS:** The site plan and elevations of the proposed project are available on the Planning Department's website at:  
<http://notice.sfplanning.org/2018-014193VAR.pdf>.

**C. PUBLIC COMMENT:**

At this time, members of the public may address the Zoning Administrator on items of interest to the public that are within the subject matter jurisdiction of the Zoning Administrator except agenda items. With respect to agenda items, your opportunity to address the Zoning Administrator will be afforded when the item is reached in the meeting. Each member of the public may address the Zoning Administrator for up to three minutes.

The Zoning Administrator will not take action on any item not appearing on the posted agenda, including those items raised at public comment. In response to public comment, the Zoning Administrator may:

- (1) respond to statements made or questions posed by members of the public; or
- (2) request staff to report back on a matter at a subsequent meeting; or
- (3) direct staff to place the item on a future agenda.(Government Code Section 54954.2(a))

**ADJOURNMENT**

### Hearing Procedures

The **Zoning Administrator** typically holds Variance Hearings on the **4<sup>th</sup> Wednesday of each month at 9:30 a.m.**, at the **San Francisco City Hall, Room 408**. City Hall is located at One Dr. Carlton B. Goodlett Place, San Francisco, CA 94102. Hearings are open to the public.

At the hearing, the **Project Sponsor** (Variance Applicant) will be given 5 minutes to present their case, including relevant testimony and evidence. The hearing room is equipped with a projector that can display photographs, architectural plans or other drawings and images. **Members of the public** will be given 3 minutes each to speak on the item. If a member of the public speaks against an item, the Project Sponsor will be given a 3 minute **rebuttal**.

Persons attending a hearing may comment on any scheduled item. When speaking, please note that a **timer** is displayed for each speaker and indicates how much time remains. Speakers will hear a loud sound indicating that the speaker's opportunity to address the Zoning Administrator has ended.

Please note that some items may appear on the **Consent Calendar**. These items are considered routine and may be granted by the Zoning Administrator. There is no separate discussion of consent items unless the Zoning Administrator, member of the public or staff so requests, in which event the matter is removed from the Consent Calendar and will be moved to the Regular Calendar in the Agenda.

In addition, the Zoning Administrator may consider a request for **continuance** to a later date. He may choose to continue the item to the date proposed, to continue the item to another date, or to hear the item on this calendar.

After all of the testimonies are submitted, the Zoning Administrator will consider the evidence, deliberate, and either make a decision, take the matter under advisement, or continue the matter in order for additional information to be presented.

Each hearing ends with **general public comment**, at which time members of the public may address the Zoning Administrator for up to 3 minutes on items of interest to the public that are within the subject matter jurisdiction of the Zoning Administrator, except agenda items. With respect to Agenda items, your opportunity to address the Zoning Administrator will be afforded when the item is reached during the meeting.

All Agenda of Variance Hearings and its Audio Recording (from June 2010 to present) are available on our website for access.

### Sound-Producing Devices Prohibited

The ringing of and use of mobile phones and other sound-producing electronic devices are prohibited at this meeting. Please be advised that the Zoning Administrator may order the removal of any person(s) responsible for the ringing or use of a mobile phone, pager, or other similar sound-producing electronic devices (*67A.1 Sunshine Ordinance: Prohibiting the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings*).

### Decision Letter and Appeal Process

No decision is final until a **Variance Decision Letter** is issued. Due to current backlogs, decision letters may take **up to 2 months** to complete from the date of the hearing. The Zoning Administrator's action to grant or deny a variance application may be appealed to the Board of Appeals within **10 days** of the date of the Decision Letter. For more information on how to file an appeal, please contact the **Board of Appeals** in person at 1650 Mission Street, Suite 304, call **(415) 575-6880**, or visit the [San Francisco Board of Appeals](#) website.

**Protest of Fee or Exaction**

You may protest any fee or exaction subject to Government Code Section 66000 imposed as a condition of approval in accordance with Government Code Section 66020. The protest must satisfy the requirements of Government Code Section 66020(a) and must be filed within 90 days of the date of the first approval or conditional approval of the development referencing the challenged fee or exaction. For purposes of Government Code Section 66020, the date of imposition of the fee shall be the date of the earliest discretionary approval by the City of the subject development.

The Zoning Administrator's approval or conditional approval of the development subject to the challenged fee or exaction as expressed in its Motion, Resolution, or Discretionary Review Action or the Zoning Administrator's Variance Decision Letter will serve as Notice that the 90-day protest period under Government Code Section 66020 has begun.

**Challenges**

Pursuant to Government Code Section 65009, if you challenge, in court, (1) the adoption or amendment of a general plan, (2) the adoption or amendment of a zoning ordinance, (3) the adoption or amendment of any regulation attached to a specific plan, (4) the adoption, amendment or modification of a development agreement, or (5) the approval of a variance, conditional-use authorization, or any permit, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Zoning Administrator or Planning Commission, at, or prior to, the public hearing.

**CEQA Appeal Rights under Chapter 31 of the San Francisco Administrative Code**

If the Zoning Administrator's or Commission's action on a project constitutes the Approval Action for that project (as defined in S.F. Administrative Code Chapter 31, as amended, Board of Supervisors Ordinance Number 161-13), then the CEQA determination prepared in support of that Approval Action is thereafter subject to appeal within the time frame specified in S.F. Administrative Code Section 31.16. This appeal is separate from and in addition to an appeal of an action on a project. Typically, an appeal must be filed within 30 calendar days of the Approval Action for a project that has received an exemption or negative declaration pursuant to CEQA. For information on filing an appeal under Chapter 31, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, or call (415) 554-5184. If the Department's Environmental Review Officer has deemed a project to be exempt from further environmental review, an exemption determination has been prepared and can be obtained on-line at <http://www.sf-planning.org/index.aspx?page=3447>. Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or in written correspondence delivered to the Board of Supervisors, Planning Commission, Planning Department or other City board, commission or department at, or prior to, such hearing, or as part of the appeal hearing process on the CEQA decision.

**Privacy Policy**

SF Planning is committed to protecting the privacy rights of individuals and security measures are in place to protect personally identifiable information (PII), i.e. social security numbers, driver's license numbers, bank accounts. Members of the public are not required to provide PII to the Commission or Department, as all written submittals and oral communications become part of the public record, which can be made available to the public for review and/or viewable on Department websites. Members of the public submitting materials containing PII are responsible for redacting said sensitive information prior to submittal of documents to Planning.