

BALBOA RESERVOIR COMMUNITY ADVISORY COMMITTEE (BRCAC)  
CITY & COUNTY OF SAN FRANCISCO

**NOTICE OF MEETING**  
**&**  
**AGENDA**



**\*\*Virtual Meeting\*\***

**Wednesday, April 8, 2020**

**6:00 PM**

Michael Ahrens  
Peter Tham  
Brigitte Davila

Christine Godinez  
Robert Muehlbauer  
Amy O'Hair

Maurice Rivers  
Mark Tang  
Jon Winston

The Agenda is available on the website of the Balboa Reservoir CAC at <https://sfplanning.org/project/balboa-reservoir> (under CAC Meeting tab), and at the meeting.

- Individuals who wish to watch this meeting can join from the Teams app or a web browser at: <https://tinyurl.com/brcac0406> or click [here](#)
- If Internet access is not available, you can listen to the meeting by dialing **(866) 434-5269** and enter access code **8863144**.
- **Comments** or opportunities to speak during the public comment period are available via phone by **dialing (866) 434-5269 and enter access code 8863144**. *(There is no need to hang up and call again if you are already on the line and want to provide public comment on the next agenda item, you will be prompted with the same instructions over the phone).*

**Note:** *All times listed below are approximate and subject to change.*

1. **Call to Order and Roll Call.** 6:00 PM
2. **Opening of Meeting. (Action Item)** 6:00 – 6:10 PM  
Approval of meeting minutes, meeting overview, and general updates.
3. **Design Standards and Guidelines (DSG) Document. (Discussion Item)** 6:10 – 7:00 PM  
Review of the DSG document that illustrates the design controls for the Balboa Reservoir site.
4. **General Public Comment. (Discussion Item)** 7:00 – 7:15 PM  
Members of the public may comment on any item not already covered on the meeting agenda.
5. **Close of Meeting.** 7:15 PM

**CAC Ground Rules:**

- Be respectful
- Let people finish their comments
- Staff presentations should be allowed to be completed before responses come
- One person speaking at a time
- Suspend judgment, make time to listen, process and reflect
- Gear towards solutions
- Keep non-verbal vocalizations of disgust to a minimum
- Get to the point; say what is core
- Don't take more time than is allotted
- Try to stay within the established timeframe of the meeting
- Chair to check-in with committee if meeting is anticipated to go over established timeframe
- Be honest with your perspectives, but maintain level of respect
- Golden rule
- No clapping or jeering
- When making a comment, identify who you are and where you live or what group you are a part of
- Stay on topic

**Cell Phone and/or Sound-Producing Electronic Devices Usage at Hearings**

Effective January 21, 2001, the Board of Supervisors amended the Sunshine Ordinance by adding the following provision: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices (*67A.1 Prohibiting the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings*).

**San Francisco Lobbyist Ordinance**

Attention: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign and Governmental Conduct Code Section 21.00-2.160] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; and web site <http://www.sfgov.org/ethics>.

**Accessible Meeting Policy**

This meeting will be held at City College of San Francisco, Multi Use Building, Room 140, at 55 Phelan Avenue, San Francisco, CA 94112. The closest accessible BART station is the Balboa Park station located at the intersection of San Jose Avenue and Geneva Avenue. Accessible MUNI lines serving the City College Multi Use Building are the 8X Bayshore, 8BX Bayshore, 29 Sunset, 43 Masonic, and 54 Felton. Accessible MUNI Metro lines are the J, K, and M. For more information regarding MUNI accessible services, call 415.701.4730 (TTY) or 415.701.4485 (voice). Access to accessible parking within the City College parking lot can be arranged by emailing [BRCAC@sfgov.org](mailto:BRCAC@sfgov.org) or calling (415) 554-6512 in advance of the meeting.

Disability Accommodations: To request assistive listening devices, real time captioning, sign language interpreters, readers, large print agendas or other accommodations, please contact the Planning Department's ADA Coordinator, Candace SooHoo, at (415) 575-9157 or [candace.sooHoo@sfgov.org](mailto:candace.sooHoo@sfgov.org) at least 72 hours in advance of the meeting to help ensure availability. Accessible seating for persons with disabilities (including those using wheelchairs) will be available at meetings.

Language Assistance: To request an interpreter, please contact the Candace SooHoo, at (415) 575-9157, or [candace.sooHoo@sfgov.org](mailto:candace.sooHoo@sfgov.org) at least 72 hours in advance of the meeting.

**SPANISH**

Si desea asistir a la audiencia, y quisiera obtener información en Español o solicitar un aparato para asistencia auditiva, llame al (415) 575-9010. Por favor llame por lo menos 72 horas de anticipación a la audiencia.

**CHINESE**

聽證會上如需要語言協助或要求輔助設備，請致電(415) 575-9010。請在聽證會舉行之前的至少72個小時提出  
要求。

**FILIPINO**

Para sa tulong sa lengguwahe o para humiling ng Pantulong na Kagamitan para sa Pagdinig (headset), mangyari lamang na tumawag sa (415) 575-9121. Mangyaring tumawag nang maaga (kung maaari ay 72 oras) bago sa araw ng Pagdinig.

RUSSIAN

За помощью переводчика или за вспомогательным слуховым устройством на время слушаний обращайтесь по номеру (415) 575-9121. Запросы должны делаться минимум за 72 часов до начала слушания.

**Know Your Rights Under the Sunshine Ordinance**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102; telephone (415) 554-7724; fax (415) 554-5163; and website [sotf@sfgov.org](mailto:sotf@sfgov.org).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Library and on the City's website at [www.sfgov.org/bdsupvrs/sunshine](http://www.sfgov.org/bdsupvrs/sunshine).

**Public Comment**

At this time, members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee except agenda items. With respect to agenda items, your opportunity to address the Committee will be afforded when the item is reached in the meeting with one exception. When the agenda item has already been reviewed in a public hearing at which members of the public were allowed to testify and the Committee has closed the public hearing, your opportunity to address the Committee must be exercised during the Public Comment portion of the Calendar. Each member of the public may address the Committee for up to three minutes.

The Brown Act forbids a committee from taking action or discussing any item not appearing on the posted agenda, including those items raised at public comment. In response to public comment, the committee is limited to:

1. responding to statements made or questions posed by members of the public; or
2. requesting staff to report back on a matter at a subsequent meeting; or
3. directing staff to place the item on a future agenda. (Government Code Section 54954.2(a))
4. submitting written public comment to Thomas Shanahan, San Francisco City Hall, Room 448, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4653, or by E-mail: [BRCAC@sfgov.org](mailto:BRCAC@sfgov.org)