

Citizens Advisory Committee of the
Eastern Neighborhoods Plan,
City and County of San Francisco

**Notice of Meeting
& Agenda**

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Conference ID: 772 220 085#

**Monday, July 19, 2021
6:30 PM – 8:30 PM**

Sara Bahat
Cliff Bargar
Andrew Cheng

J.R. Eppler
Henry Karnilowitz
Irma Lewis

Kim-Shree
Maufas
Jolene Yee

The Agenda is available on the Planning Department website at encac.sfplanning.org, and at the meeting.

1. 6:30 – 6:35: Announcements and Review of Agenda (*Irma Lewis*)
2. 6.35- 6:40: CAC committee current vacancies (*Irma Lewis*)
3. 6:40 – 6:50: CAC Chair Nomination Process (*Irma Lewis*) [**see attached Appendix A below**]
4. 6:50 – 7:10: Presentation 1: revised projections with 2021 expenditures (*Mat Snyder*)
5. 7:10 – 7:20: Presentation 1 Q&A

6. 7.20 – 7:40: Presentation 2: Rec and Park EN area projects: status report (*Stacey Bradley*)
7. 7:40 – 7:50: Presentation 2 Q&A
8. 7:50- 8.15: Presentation 3: Community Challenge Grant Awards in the EN Area (*Lanita Henriquez*)
9. 8.15-8.20: Presentation 3 Q&A
10. 8.20- 8.30: Next Meeting: September 2021
11. Public Comment. At this time, members of the public may address the Citizens Advisory Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee but do not appear on the agenda. With respect to agenda items, the public will be given an opportunity to address the Committee when the item is reached in the meeting. Each member of the public may address the Committee for up to three minutes.

The Brown Act forbids a Committee from taking action or discussing any item not appearing on the posted agenda, including those items raised at Public Comment. In response to public comment on an item that is not on the agenda, the Committee is limited to:

- *Briefly responding to statements made or questions posed by members of the public, or*
- *Requesting staff to report back on the matter at a subsequent meeting, or*
- *Directing staff to place the item on a future agenda. (Government Code Section 54954.2(a).)*

*Submitting written public comment to EN CAC planning staff:
Ilaria Salvadori – Ilaria.salvadori@sfgov.org*

Cell Phone and/or Sound-Producing Electronic Devices Usage at Hearings

Effective January 21, 2001, the Board of Supervisors amended the Sunshine Ordinance by adding the following provision: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices (*67A.1 Prohibiting the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings*).

San Francisco Lobbyist Ordinance

Attention: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign and Governmental Conduct Code Section 21.00-2.160] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Ave, Suite 220- Telephone: 415-252-3100; Fax: 415-252-3112; and web site <http://www.sfgov.org/ethics>.

Accessible Meeting Policy

Hearings are held at the Planning Department, 1650 Mission St., Room 431, fourth floor, San Francisco, CA. The closest accessible BART station is the Van Ness Avenue station located at the intersection of Market Street and Van Ness Avenue. Accessible curbside parking has been designated at points along Mission Street. Accessible MUNI lines serving the Planning Department are the 14 Mission, 26 Valencia, 47 Van Ness, 49 Van Ness/Mission, and the F Line. Accessible MUNI Metro lines are the J, K, L, M, and N. For more information regarding MUNI accessible services, call (415) 923-6142.

Disability Accommodations: To request assistive listening devices, real time captioning, sign language interpreters, readers, large print agendas or other accommodations, please contact the Department's ADA Coordinator, Candace SooHoo, at (628) 652-7536 or candace.sooHoo@sfgov.org at least 72 hours in advance of the meeting to help ensure availability. Accessible seating for persons with disabilities (including those using wheelchairs) will be available at meetings.

Language Assistance: To request an interpreter, please contact the Candace SooHoo, at (628) 652-7536, or candace.sooHoo@sfgov.org at least 72 hours in advance of the meeting.

SPANISH

Si desea asistir a la audiencia, y quisiera obtener información en Español o solicitar un aparato para asistencia auditiva, llame al (628) 652-7536. Por favor llame por lo menos 72 horas de anticipación a la audiencia.

CHINESE

聽證會上如需要語言協助或要求輔助設備，請致電(415) 575-9010。請在聽證會舉行之前的至少 72 個小時提出要求。

FILIPINO

Para sa tulong sa lengguwaha o para humiling ng Pantulong na Kagamitan para sa Pagdinig (headset), mangyari lamang na tumawag sa (628) 652-7536. Mangyaring tumawag nang maaga (kung maaari ay 72 oras) bago sa araw ng Pagdinig.

RUSSIAN

За помощью переводчика или за вспомогательным слуховым устройством на время слушаний обращайтесь по номеру (628) 652-7536. Запросы должны делаться минимум за 72 часов до начала слушания.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Richard Knee, Chair of the Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by E-mail at soff@sfgov.org.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Library and on the City's website at www.sfgov.org/bdsupvrs/sunshine.

APPENDIX A:

From EN CAC Bylaws *(latest revised in August 2020)*

ARTICLE IV—OFFICERS

Section 1. Officers The officers of the CAC shall consist of a Chairperson, Vice-Chairperson, Secretary, and Vice-Secretary (each, an “Officer” and together, the “Officers”).

Section 2. Chairperson Duties. The Chairperson shall preside at all meetings of the CAC, and shall submit such agenda, recommendations and information at such meetings as are reasonable and proper for the conduct of the business affairs and policies of the CAC. The Chairperson shall sign all correspondence, resolutions, and such other official documents necessary to carry out the business of the CAC. Further, unless another member is otherwise designated, the Chairperson shall be the spokesperson for the CAC representing the views of this body.

Section 3. Vice-Chairperson Duties. The Vice-Chairperson shall perform the duties of the Chairperson in the absence or incapacity of the Chairperson. The Vice-Chairperson shall assist the Chairperson in the conduct of the business of the CAC. In the event of the death, resignation or removal of the Chairperson, the Vice-Chairperson shall assume the Chairperson’s duties until such time as the CAC shall elect a new Chairperson.

Section 4. Secretary Duties. The Secretary shall be responsible to ensure that a record of the CAC’s Motions has been kept and to review this record prior to each meeting.

Section 5. Vice-Secretary Duties. The Vice-Secretary shall perform the duties of the Secretary in the absence or incapacity of the Secretary.

Section 6. Election The Officers shall be initially elected from among the members of the CAC at a regular meeting of the CAC. Thereafter, the Officers shall be elected from among the members of the CAC at each annual meeting of the CAC. Nominations for each position shall be made at the CAC regular meeting of the CAC preceding the annual meeting or, if such regular meeting is cancelled or lacks a quorum, at a special meeting called for the purpose of nominating the Officers. In the event of an office becomes vacant, whether caused by the death, resignation or removal of an Officer, nominations for a successor shall be made at the next regular meeting, and a special election shall be held at the subsequent regularly scheduled meeting of the CAC to elect such successor. Officers of the CAC shall hold office until the next annual meeting following their election and until their successors are elected and in office. An Officer may serve for multiple terms.

Section 7. Removal of Officers Any Officer may be removed from office by a majority vote of the members of the CAC at a regular or special meeting of the CAC at which a quorum is present; provided, that written notice of the intent to remove an Officer must be received by such Officer at least seven days prior to the meeting in which a vote for removal will be held. The written notice of intent (a) shall be drafted by the Chairperson or 5 of the members of the CAC then in office, (b) shall state the date of the meeting at which a vote for removal shall take place, and (c) shall be delivered in person, by mail, or electronically. The Officer facing removal shall be entitled to a hearing at the meeting prior to the vote for removal.