

SAN FRANCISCO PLANNING COMMISSION

Notice of Hearing & Agenda

This Meeting will be held in
Commission Chambers, Room 400
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

Thursday, July 23, 2026
12:00 p.m.
Regular Meeting

Commissioners:

Amy Campbell, President
Derek Braun, Sean McGarry,
Lydia So

Commission Secretary

Jonas P. Ionin

Hearing Materials Are Available At
[Planning Commission Packet and Correspondence](#)

Commission Hearing Broadcasts

Live stream: <https://sfgovtv.org/planning>
Live, Thursdays at 12:00 p.m., Cable Channel 78
Re-broadcast, Fridays at 8:00 p.m., Cable Channel 28

Disability and language accommodations available upon request to
commissions.secretary@sfgov.org or (628) 652-7589 at least 48 hours in advance.

RAMAYTUSH OHLONE ACKNOWLEDGEMENT

The Commission acknowledges that we are on the unceded ancestral homeland of the Ramaytush Ohlone, who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost, nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the Ancestors, Elders, and Relatives of the Ramaytush Ohlone community and by affirming their sovereign rights as First Peoples.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the [Sunshine Ordinance](#) (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 409; phone (415) 554-7724; fax (415) 554-7854; or e-mail at sof@sfgov.org. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force or the San Francisco Library.

PRIVACY POLICY

Personal information that is provided in communications to the Planning Department is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted.

Members of the public are not required to provide personal identifying information when they communicate with the Planning Department and its commissions. All written or oral communications submitted to the Department regarding projects or hearings will be made available to the public – the Department does not redact any information from these submissions. Personal information including names, phone numbers, addresses and similar information that a member of the public submits to the Department and its commissions may appear online or in other public documents that members of the public may inspect or copy.

ACCESSIBLE MEETING INFORMATION

LOCATION: Commission hearings are held in Room 400 at City Hall, 1 Dr. Carlton B. Goodlett Place in San Francisco. City Hall is open to the public Monday through Friday from 8:00 a.m. to 8:00 p.m. and is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Grove, Van Ness and McAllister entrances. A wheelchair lift is available at the Polk Street entrance.

TRANSIT: The nearest accessible BART station is Civic Center. Accessible MUNI Metro lines are the F, J, K, L, M, N (exit at Civic Center or Van Ness stations). MUNI bus routes serving the area are the 5, 5R, 6, 7, 9, 9R, 19 and 49. For information regarding MUNI accessible services call 311 within the city or (415) 701-2311 outside of San Francisco.

PARKING: Accessible parking is available at the Civic Center Underground Parking Garage (McAllister and Polk), and at the Performing Arts Parking Garage (Grove and Franklin). Accessible curbside parking spaces are located all around City Hall.

DISABILITY ACCOMMODATIONS: To request assistive listening devices, real time captioning, sign language interpreters, readers, large print agendas or other accommodations, please contact the Commission Secretary at (628) 652-7589, or commissions.secretary@sfgov.org at least 48 hours in advance of the hearing to help ensure availability.

ALLERGIES: In order to assist the City in accommodating persons with severe allergies, environmental illness, multiple chemical sensitivity, or related disabilities, please refrain from wearing scented products (e.g., perfume and scented lotions) to Commission hearings.

LANGUAGE ASSISTANCE: To request an interpreter for a specific item during the hearing, please contact the Commission Secretary at (628) 652-7589, or commissions.secretary@sfgov.org at least 48 hours in advance of the hearing.

ESPAÑOL: Agenda para la Comisión de Planificación. Si desea asistir a la audiencia, y quisiera obtener información en Español o solicitar un aparato para asistencia auditiva, llame al (628) 652-7589. Por favor llame por lo menos 48 horas de anticipación a la audiencia.

中文: 規劃委員會議程。聽證會上如需要語言協助或要求輔助設備，請致電 (628) 652-7589。請在聽證會舉行之前的至少 48 個小時提出要求。

FILIPINO: Adyenda ng Komisyon ng Pagpapalano. Para sa tulong sa lengguwahe o para humiling ng Pantulong na Kagamitan para sa Pagdinig (headset), mangyari lamang na tumawag sa (628) 652-7589. Mangyaring tumawag nang maaga (kung maaari ay 48 oras) bago sa araw ng Pagdinig.

РУССКИЙ: Повестка дня Комиссии по планированию. За помощью переводчика или за вспомогательным слуховым устройством на время слушаний обращайтесь по номеру (628) 652-7589. Запросы должны делаться минимум за 48 часов до начала слушания.

Tiếng Việt: Lịch Họp của Ủy Ban. Để được hỗ trợ ngôn ngữ hoặc yêu cầu Thiết Bị Hỗ Trợ Nghe, vui lòng gọi số (628) 652-7589. Vui lòng gọi ít nhất 48 giờ trước phiên điều trần.

ROLL CALL

President:	Amy Campbell
Vice-President:	Vacant
Commissioners:	Derek Braun, Sean McGarry, Lydia So

A. CONSIDERATION OF ITEMS PROPOSED FOR CONTINUANCE

The Commission will consider a request for continuance to a later date. The Commission may choose to continue the item to the date proposed below, to continue the item to another date, or to hear the item on this calendar.

B. CONSENT CALENDAR

All matters listed hereunder constitute a Consent Calendar, are considered to be routine by the Planning Commission, and may be acted upon by a single roll call vote. There will be no separate discussion of these items unless a member of the Commission, the public, or staff so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item at this or a future hearing.

1. [2026-002693CUA](#) (K. YI: (628) 652-7367)
580 HAYES STREET – north side between Laguna Street and Octavia Street; Lot 086 in Assessor's Block 0807 (District 5) – Request for **Conditional Use Authorization** pursuant to Planning Code Sections 202.10, 303, and 761 to classify one dwelling unit (Unit 408) at the subject property as an Intermediate Length Occupancy (ILO) unit within the Hayes NCT (Neighborhood Commercial Transit) Zoning District and 55-X Height and Bulk District. The Planning Department found that the project is exempt from the California Environmental Quality Act (CEQA). The Commission's action constitutes the Approval Action for the project for the purposes of CEQA, pursuant to San Francisco Administrative Code Section [31.04](#) (h).
Preliminary Recommendation: Approve with Conditions
2. [2026-003545CUA](#) (C. ALEXANDER: (628) 652-7334)
2101 CHESTNUT STREET – southwest corner of Steiner Street; Lot 047 in Assessor's Block 0490 (District 2) – Request for **Conditional Use Authorization** pursuant to Planning Code Sections 303, 303.1, and 711, to establish a Formula Retail Sales and Service use (d.b.a. Topologie), in an approximately 700 square foot commercial space within an existing vacant one-story, commercial building, in a NC-2 (Neighborhood Commercial, Small Scale) Zoning District, Chestnut St Financial Services and Family and Senior Housing Opportunity SUD (Special Use Districts), and 40//65-R-4 Height and Bulk District. The Planning Department found that the project is exempt from the California Environmental Quality Act (CEQA). The Commission's action constitutes the Approval Action for the project for the purposes of CEQA, pursuant to San Francisco Administrative Code Section [31.04](#) (h).
Preliminary Recommendation: Approve with Conditions
3. [2026-002920CUA](#) (M. MATHUR: (628) 652-7355)
1780 FULTON STREET – northeast corner of Fulton Street and Masonic Avenue; Lot 170 (formerly Lot 010) in Assessor's Block 1175 (District 2) – Request for **Conditional Use Authorization** pursuant to Planning Code Sections 303, 303.1, and 713 to establish a Formula Retail use (d.b.a. uBREAKiFIX) in an existing ground floor commercial space of the subject property within a NC-S (Neighborhood Commercial Shopping Center) Zoning District and 50//85-R-4 Height and Bulk District. The Planning Department found that the project is exempt from the California Environmental Quality Act (CEQA). The Commission's action constitutes the Approval Action for the project for the purposes of CEQA, pursuant to San Francisco Administrative Code Section [31.04](#) (h).
Preliminary Recommendation: Approve with Conditions

C. COMMISSION MATTERS

4. CONSIDERATION OF ADOPTION:
 - [Draft Minutes for July 9, 2026](#)

5. COMMISSION COMMENTS/QUESTIONS

- Inquiries/Announcements: Without discussion, at this time Commissioners may make announcements or inquiries of staff regarding various matters of interest to the Commissioner(s).
- Future Meetings/Agendas: At this time, the Commission may discuss and take action to set the date of a Special Meeting and/or determine those items that could be placed on the agenda of the next meeting and other future meetings of the Planning Commission.

D. DEPARTMENT MATTERS

6. DIRECTOR'S ANNOUNCEMENTS

7. REVIEW OF PAST EVENTS AT THE BOARD OF SUPERVISORS, BOARD OF APPEALS AND HISTORIC PRESERVATION COMMISSION

E. GENERAL PUBLIC COMMENT

At this time, members of the public may address the Commission on items of interest to the public that are within the subject matter jurisdiction of the Commission, except agenda items. With respect to agenda items, your opportunity to address the Commission will be afforded when the item is reached in the meeting. When the number of speakers exceed the 15-minute limit, General Public Comment may be moved to the end of the Agenda.

The Brown Act forbids a commission from taking action or discussing any item not appearing on the posted agenda, including those items raised at public comment. In response to public comment, the commission is limited to:

- 1) responding to statements made or questions posed by members of the public; or
- 2) requesting staff to report back on a matter at a subsequent meeting; or
- 3) directing staff to place the item on a future agenda. (Government Code Section 54954.2(a))

F. REGULAR CALENDAR

The Commission Hearing Procedures provide for presentations by staff; when applicable, followed by a presentation of the project sponsor team; followed by public comment. Please be advised that the project sponsor team includes: the sponsor(s) or their designee, lawyers, architects, engineers, expeditors, and/or other advisors.

- 8a. [2026-004685PCA](#) (K. ZUSHI: (628) 652-7495)
SHADE ACT LEGISLATION – LOCAL IMPLEMENTATION OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) [BOARD FILE NO. 260539] – Administrative Code Amendment – Consideration of Adoption of a Resolution to support the proposed ordinance, sponsored by Supervisor Mahmood, amending the Administrative Code to streamline procedures for local compliance with the CEQA, including removing shadow analysis as a specific type of environmental impact, reducing the time to appeal CEQA determinations to the Board of Supervisors from 30 to 15 days, and removing some procedures for environmental documents that are not required by CEQA; to implement recent changes in state law regarding the timing of compliance with CEQA.
Preliminary Recommendation: Adopt a Recommendation for Approval
 (Continued from Regular Hearing on July 9, 2026)

- 8b. [2026-003496CRV](#) (R. SCHUETT: (628) 652-7546)
WIND THRESHOLD OF SIGNIFICANCE FOR ENVIRONMENTAL IMPACT ANALYSIS – Consideration of a Resolution to Adopt a 9-hour wind hazard threshold of significance for compliance with the California Environmental Quality Act (CEQA). Under this threshold, a significant environmental impact would occur if a project would result in nine or more hours of hazardous wind (26 mph or greater equivalent wind speed) in one year. This action would implement Housing Element Action 8.5.6 and the California Housing and Community Development Department's Policy and Practice Review Action 2.2. This CEQA analytical approach would align with wind controls in Planning Code Section 148, which was amended in January 2026 as part of the Family Zoning Plan legislation.
Preliminary Recommendation: Adopt

9. [2026-0062630TH](#) (R. VILLAREAL-MAYER: (628) 652-4979)
OPENGOV CONTRACT RESOLUTION – Consideration of a Resolution adopting a Recommendation for Approval of a proposed Board Resolution authorizing the Planning Department to enter into the First Amendment to the Agreement between the City and OpenGov Inc., for permitting software products and services, to increase the agreement by \$32,065,985.92 for a total amount not to exceed \$38,965,985.92; and to extend the term for 60 months from October 1, 2026, through September 30, 2031.
Preliminary Recommendation: Adopt a Recommendation for Approval
10. [2025-012151PCA](#) (D. GARCIA: (628) 652-7433)
100% AFFORDABLE HOUSING [BOARD FILE NO. 251213] – Planning Code Amendment – Ordinance introduced by Mayor Lurie and Supervisor Mahmood amending the Planning Code to exempt 100% affordable housing developments from active use, ground floor commercial use, and mid-block alley requirements; expand temporary use authorizations to 100% affordable housing developments that have not submitted a development application; and facilitate the conversion of Residential Care Facilities to 100% affordable housing developments by exempting such adaptive reuse projects from certain residential use and development standards; affirming the Planning Department’s determination under the California Environmental Quality Act; making findings of consistency with the General Plan and the eight priority policies of Planning Code, Section 101.1; and making findings of public necessity, convenience, and welfare pursuant to Planning Code, Section 302.
Preliminary Recommendation: Adopt a Recommendation for Approval
- 11a. [2025-004469CWP-02](#) (D. NGO: (628) 652-7591)
SAN FRANCISCO SHORELINE ADAPTATION PLAN – Informational Presentation – The San Francisco Shoreline Adaptation Plan (“Shoreline Plan”) will guide how the City prepares the coastline for sea level rise and related challenges, such as flooding. The Shoreline Plan is a two-year planning effort to develop a coordinated, science-based, and community-driven road map. Without coordinated action, approximately 10% of the City, including neighborhoods, parks, and critical infrastructure, could face frequent flooding in coming years. The Shoreline Plan will incorporate adaptation plans that have been already prepared and fill in gaps where adaptation has yet to be completed. With this comprehensive planning approach, the Shoreline Plan will help ensure that the City’s waterfront remains safe, accessible, and thriving for generations to come. This work will be initiated by staff in late 2026.
Preliminary Recommendation: None – Informational
- 11b. [2025-004469CWP-02](#) (D. NGO: (628) 652-7591)
SAN FRANCISCO SHORELINE ADAPTATION PLAN – Consideration of a Resolution – California State Senate Bill 272 (2023) requires coastal communities to prepare a sea level rise adaptation plan by January 2034 and satisfy requirements from both the Bay Conservation and Development Commission on the bay side and the California Coastal Commission (CCC) on the ocean side. The San Francisco Shoreline Adaptation Plan (“Shoreline Plan”) will be developed to meet these requirements. This work is funded by grants from the California Ocean Protection Council’s (OPC) SB1 Grant Program and the CCC’s Local Coastal Program Local Assistance Grant Program. To comply with SB 272, the Planning Department was awarded a \$664,000 grant from the OPC SB1 Grant Program to prepare a shoreline adaptation plan along the City’s ocean side. Adoption of the resolution by the Planning Commission is required by OPC to secure the grant award. This is in addition to an OPC grant for \$1.5 million for the bay side (which was presented to the Commission on March 27, 2025) and a CCC grant for \$628,000 for the ocean side (which was presented to the Commission on July 27, 2025).
Preliminary Recommendation: Adopt
12. [2026-001608CUA](#) (J. HORN: (628) 652-7366)
230 ANZA STREET – north side between Collins Street and Wood Street; Lot 013 in Assessor’s Block 1091 (District 2) – Request for **Conditional Use Authorization** pursuant to Planning Code Sections 209.4, 303 and 317 to demolish an existing two-story, two-unit residential building and construct a new eight-story, eight-unit, 15,620 square foot residential building under the Housing Choice-San Francisco Program within a RTO-C (Residential Transit Oriented, Commercial) Zoning District and 50/85-R-4 Height and Bulk District. The Planning

Department found that the project is exempt from the California Environmental Quality Act (CEQA). The Commission's action constitutes the Approval Action for the project for the purposes of CEQA, pursuant to San Francisco Administrative Code Section [31.04](#)(h).

Preliminary Recommendation: Approve with Conditions

13. [2025-010921CUA](#) (E. OROPEZA: (628) 652-7416)
5300 03RD STREET – southwest corner of Williams Avenue; Lot 031 in Assessor's Block 5414 (District 10) – Request for **Conditional Use Authorization** pursuant to Planning Code Sections 303, 303.1, and 786 (c) and (d), to allow a change of use and establish a new Formula Retail commercial tenant (d.b.a. AutoZone), replacing the previous Formula Retail commercial tenant, a pharmacy (d.b.a. Walgreens), within an existing approximately 12,700 square-foot, single-story tenant space within a M-1 (Light Industrial) Zoning District, PDR-1-B (Light Industrial Buffer) Zoning District, Third Street Formula Retail Restricted Use SUD (Special Use District), Priority Equity Geographies SUD (Special Use District), and 65-B Height and Bulk District. Minor interior improvements are proposed. The Planning Department found that the project is exempt from the California Environmental Quality Act (CEQA). The Commission's action constitutes the Approval Action for the project for the purposes of CEQA, pursuant to San Francisco Administrative Code Section [31.04](#)(h).
Preliminary Recommendation: Approve with Conditions
(Continued from Regular Hearing on July 9, 2026)

ADJOURNMENT

NOTICE OF PUBLIC HEARING
REGARDING PROPOSED DEVELOPMENT AGREEMENT
(JULY 30, 2026)

- A. [2017-011878DVA-03](#) (M. GIACOMUCCI: (628) 652-7414)
POTRERO POWER STATION MIXED-USE PROJECT – north side of 23rd Street, west of Illinois Street; Block 4232 / Lots 011 – 023; Block 4175 / Lots 020 – 028, 500, and 499 (partial); and non-assessed Port and City and County of San Francisco properties (District 10) – Request to adopt a Recommendation of Approval of **Amendments to a Development Agreement**. Ordinance introduced by Mayor Lurie and Supervisor Walton (Board File No. 260724) to amend a Development Agreement between the City and County of San Francisco and California Barrel Company LLC in association with the Potrero Power Station Mixed-Use Development which was approved by the Board of Supervisors on April 21, 2020. The amendments would enhance land use flexibility on certain blocks, permit height and bulk adjustments, facilitate the delivery of community benefits, align the escalation and payment of impact fees with other development projects in San Francisco, resolve ambiguities in project implementation, and modify certain other building and use controls, including amendments to the Design for Development.
Preliminary Recommendation: Adopt a Recommendation for Approval
- B. [2017-011878PCA](#) (M. GIACOMUCCI: (628) 652-7414)
POTRERO POWER STATION MIXED-USE PROJECT – north side of 23rd Street, west of Illinois Street; Block 4232 / Lots 011 – 023; Block 4175 / Lots 020 – 028, 500, and 499 (partial); and non-assessed Port and City and County of San Francisco properties (District 10) – Request to adopt a Recommendation of Approval of **Planning Code Text Amendments** to amend Planning Code Section 249.87 the Potrero Power Station Special Use District. Ordinance introduced by Mayor Lurie and Supervisor Walton (Board File No. 260770) to amend Planning Code Section 249.87 to permit additional land uses on certain blocks, modify requirements related to parking, rooftop features, design approval, and certain other building and use controls within the Potrero Power Station Special Use District, the Potrero Power Station Mixed Use Zoning District, and a 65-PPS/240-PPS Height and Bulk District. A Planning Commission approval at the public hearing would also make findings of consistency with the General Plan, the eight priority policies of Planning Code Section 101.1, and findings of public necessity, convenience, and welfare under Planning Code Section 302.
Preliminary Recommendation: Adopt a Recommendation for Approval
- C. [2017-011878MAP](#) (M. GIACOMUCCI: (628) 652-7414)
POTRERO POWER STATION MIXED-USE PROJECT – north side of 23rd Street, west of Illinois Street; Block 4232 / Lots 011 – 023; Block 4175 / Lots 020 – 028, 500, and 499 (partial); and non-assessed Port and City and County of San Francisco properties (District 10) – Request to adopt a Recommendation of Approval of **Zoning Map Amendments**. Ordinance introduced by Mayor Lurie and Supervisor Walton (Board File No. 260770) to amend Height and Bulk Map HT08 to increase the height limit within the Potrero Power Station Special Use District from 65-PPS/240-PPS to 73-PPS/248-PPS within the Potrero Power Station Special Use District, the Potrero Power Station Mixed Use Zoning District, and the existing 65-PPS/240-PPS Height and Bulk District. A Planning Commission approval at the public hearing would also make findings of consistency with the General Plan, the eight priority policies of Planning Code Section 101.1, and findings of public necessity, convenience, and welfare under Planning Code Section 302.
Preliminary Recommendation: Adopt a Recommendation for Approval
- D. [2017-011878 CWP-02](#) (M. GIACOMUCCI: (628) 652-7414)
POTRERO POWER STATION MIXED-USE PROJECT – north side of 23rd Street, west of Illinois Street; Block 4232 / Lots 011 – 023; Block 4175 / Lots 020 – 028, 500, and 499 (partial); and non-assessed Port and City and County of San Francisco properties (District 10) – Request for approval of amendments to the Potrero Power Station Special Use District **Design for Development Document (D4D)**, which outlines the development controls, standards, and guidelines specific to the Potrero Power Station Mixed-Use Project. The amendments would

enhance land use flexibility on certain blocks, permit height and bulk adjustments, facilitate the delivery of community benefits, resolve ambiguities in project implementation, and modify certain other building and use controls.

Preliminary Recommendation: Approve

HEARING PROCEDURES

The Planning Commission holds public hearings regularly, on most Thursdays. The [full hearing schedule](#) for the calendar year and the [Commission Rules & Regulations](#) may be found online at sfplanning.org.

Public Comments: Persons attending a hearing may comment on any scheduled action item.

- ❖ When speaking before the Commission, please note the time. Speakers will hear two alarms. The first soft sound indicates the speaker has 30 seconds remaining. The second louder sound indicates that the speaker's opportunity to address the Commission has ended.

Sound-Producing Devices Prohibited: The ringing of and use of mobile phones and other sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal of any person(s) responsible for the ringing or use of a mobile phone, pager, or other similar sound-producing electronic devices (67A.1 Sunshine Ordinance: Prohibiting the use of cell phones, pagers, and similar sound-producing electronic devices at and during public meetings).

For most cases (CU's, PUD's, 309's, etc.) that are considered by the Planning Commission, after being introduced by the Commission Secretary, shall be considered by the Commission in the following order:

1. A thorough description of the issue(s) by the Director or a member of the staff.
2. A presentation of the proposal by the Project Sponsor(s) team (includes sponsor or their designee, lawyers, architects, engineers, expeditors, and/or other advisors) would be for a period not to exceed 10 minutes, unless a written request for extension not to exceed a total presentation time of 15 minutes is received at least 72 hours in advance of the hearing, through the Commission Secretary, and granted by the President or Chair.
3. A presentation of opposition to the proposal by organized opposition for a period not to exceed 10 minutes (or a period equal to that provided to the project sponsor team) with a minimum of three (3) speakers. The intent of the 10 minutes block of time provided to organized opposition is to reduce the number of overall speakers who are part of the organized opposition. The requestor should advise the group that the Commission would expect the organized presentation to represent their testimony, if granted. Organized opposition will be recognized only upon written application at least 72 hours in advance of the hearing, through the Commission Secretary, the President or Chair. Such application should identify the organization(s) and speakers.
4. Public testimony from proponents of the proposal: An individual may speak for a period not to exceed three (3) minutes.
5. Public testimony from opponents of the proposal: An individual may speak for a period not to exceed three (3) minutes.
6. Director's preliminary recommendation must be prepared in writing.
7. Action by the Commission on the matter before it.
8. In public hearings on Draft Environmental Impact Reports, all speakers will be limited to a period not to exceed three (3) minutes.
9. The President (or Acting Chair) may impose time limits on appearances by members of the public and may otherwise exercise his or her discretion on procedures for the conduct of public hearings.
10. Public comment portion of the hearing shall be closed and deliberation amongst the Commissioners shall be opened by the Chair.
11. A motion to approve; approve with conditions; approve with amendments and/or modifications; disapprove; or continue to another hearing date, if seconded, shall be voted on by the Commission.

Every Official Act taken by the Commission must be adopted by a majority vote of all members of the Commission, a minimum of four (4) votes. A failed motion results in the disapproval of the requested action unless a subsequent motion is adopted. Any Procedural Matter, such as a continuance, may be adopted by a majority vote of members present, as long as the members present constitute a quorum (four (4) members of the Commission).

For Discretionary Review cases that are considered by the Planning Commission, after being introduced by the Commission Secretary, shall be considered by the Commission in the following order:

1. A thorough description of the issue by the Director or a member of the staff.
2. A presentation by the DR Requestor(s) team (includes Requestor(s) or their designee, lawyers, architects, engineers, expeditors, and/or other advisors) would be for a period not to exceed five (5) minutes for each requestor.
3. Testimony by members of the public in support of the DR would be up to three (3) minutes each.
4. A presentation by the Project Sponsor(s) team (includes Sponsor(s) or their designee, lawyers, architects, engineers, expeditors, and/or other advisors) would be for a period up to five (5) minutes but could be extended for a period not to exceed 10 minutes if there are multiple DR requestors.
5. Testimony by members of the public in support of the project would be up to three (3) minutes each.
6. DR requestor(s) or their designees are given two (2) minutes for rebuttal.
7. Project sponsor(s) or their designees are given two (2) minutes for rebuttal.
8. The President (or Acting Chair) may impose time limits on appearances by members of the public and may otherwise exercise his or her discretion on procedures for the conduct of public hearings.

The Commission must Take DR in order to disapprove or modify a building permit application that is before them under Discretionary Review. A failed motion to Take DR results in a Project that is approved as proposed.

APPEALS

The following is a summary of appeal rights associated with the various actions that may be taken at a Planning Commission hearing.

Table 1- Case types and number of days in which to appeal.

Case Type	Case Suffix	Appeal Period *	Appeal Body
Office Allocation	OFA (B)	15 calendar days	Board of Appeals **
Conditional Use Authorization and Planned Unit Development	CUA (C)	30 calendar days	Board of Supervisors
Building Permit Application (Discretionary Review)	DRP/DRM (D)	15 calendar days	Board of Appeals
EIR Certification	ENV (E)	30 calendar days	Board of Supervisors
Coastal Zone Permit	CTZ (P)	15 calendar days	Board of Appeals
Planning Code Amendments by Application	PCA (T)	30 calendar days	Board of Supervisors
Variance (Zoning Administrator action)	VAR (V)	10 calendar days	Board of Appeals
Large Project Authorization in Eastern Neighborhoods	LPA (X)	15 calendar days	Board of Appeals
Permit Review in C-3 Districts, Downtown Residential Districts	DNX (X)	15 calendar days	Board of Appeals
Zoning Map Change by Application	MAP (Z)	30 calendar days	Board of Supervisors

* Appeals of Planning Commission decisions on Building Permit Applications (Discretionary Review) must be made within 15 days of the date the building permit is issued/denied by the Department of Building Inspection (not from the date of the Planning Commission hearing). Appeals of Zoning Administrator decisions on Variances must be made within 10 days from the issuance of the decision letter.

** An appeal of a Certificate of Appropriateness or Permit to Alter/Demolish may be made to the Board of Supervisors if the project requires Board of Supervisors approval or if the project is associated with a Conditional Use Authorization appeal. An appeal of an Office Allocation may be made to the Board of Supervisors if the project requires a Conditional Use Authorization.

For more information regarding the Board of Appeals process, please contact the [Board of Appeals](#) at (628) 652-1150. For more information regarding the Board of Supervisors process, please contact the [Clerk of the Board of Supervisors](#) at (415) 554-5184 or board.of.supervisors@sfgov.org.

Assembly Bill 1114 regulates review of post-entitlement phase permits. Post-entitlement phase permits include building permits for housing development projects (construction of one unit or more). Post entitlement phase permits may not be appealed unless the appeal is filed by the applicant.

CHALLENGES

Pursuant to Government Code Section 65009, if you challenge, in court, 1) the adoption or amendment of a general plan; 2) the adoption or amendment of a zoning ordinance; 3) the adoption or amendment of any regulation attached to a specific plan; 4) the adoption, amendment or modification of a development agreement; or 5) the approval of a variance, conditional-use authorization, or any permit; you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to, the public hearing.

CEQA APPEAL RIGHTS UNDER CHAPTER 31 OF THE SAN FRANCISCO ADMINISTRATIVE CODE

If the Commission's action on a project constitutes the Approval Action for that project (as defined in S.F. Administrative Code Chapter 31, as amended, Board of Supervisors Ordinance Number 161-13), then the CEQA determination prepared in support of that Approval Action is thereafter subject to appeal within the time frame specified in S.F. Administrative Code Section 31.16. This appeal is separate from and in addition to an appeal of an action on a project. Typically, an appeal must be filed within 30 calendar days of the Approval Action for a project that has received an exemption or negative declaration pursuant to CEQA. For information on filing an appeal under Chapter 31, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, or call (415) 554-5184. If the Department's Environmental Review Officer has deemed a project to be exempt from further environmental review, an exemption determination has been prepared and [can be obtained online](#). Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or in written correspondence delivered to the Board of Supervisors, Planning Commission, Planning Department or other City board, commission or department at, or prior to, such hearing, or as part of the appeal hearing process on the CEQA decision.

PROTEST OF FEE OR EXACTION

You may protest any fee or exaction subject to Government Code Section 66000 imposed as a condition of approval in accordance with Government Code Section 66020. The protest must satisfy the requirements of Government Code Section 66020(a) and must be filed within 90 days of the date of the first approval or conditional approval of the development referencing the challenged fee or exaction. For purposes of Government Code Section 66020, the date of imposition of the fee shall be the date of the earliest discretionary approval by the City of the subject development.

The Planning Commission's approval or conditional approval of the development subject to the challenged fee or exaction as expressed in its Motion, Resolution, or Discretionary Review Action or the Zoning Administrator's Variance Decision Letter will serve as Notice that the 90-day protest period under Government Code Section 66020 has begun.

PROPOSITION F

Under Campaign and Governmental Conduct Code Section 1.127, no person or entity with a financial interest in a land use matter pending before the Board of Appeals, Board of Supervisors, Building Inspection Commission, Commission on Community Investment and Infrastructure, Historic Preservation Commission, Planning Commission, Port Commission, or the Treasure Island Development Authority Board of Directors, may make a campaign contribution to a member of the Board of Supervisors, the Mayor, the City Attorney, or a candidate for any of those offices, from the date the land use matter commenced until 12 months after the board or commission has made a final decision or any appeal to another City agency from that decision has been resolved. The [San Francisco Ethics Commission](#) has more information about this restriction.

SAN FRANCISCO LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Campaign and Governmental Conduct Code Section 21.00-2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the [San Francisco Ethics Commission](#) at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, by phone (415) 252-3100 or fax (415) 252-3112.