

Citizens Advisory Committee of the
Eastern Neighborhoods Plan,
City and County of San Francisco

Meeting Notes

1650 Mission Street, 4th Floor, Room 431
Monday, July 15, 2019

6:30 PM

Attended:
Walker Bass
Sara Bahat
Don Bragg
Andrew Cheng

Keith Goldstein
Ryan Jackson
Henry Karnilowitz
Irma Lewis
Tony Meneghetti

Kevin Ortiz
Heather Philips
Sarah Souza
Jane Weil
Jolene Yee

The Agenda is available at the Planning Department 1650 Mission Street, 4th floor and, on our website at encac.sfplanning.org, and at the meeting.

1. Announcements and Review of Agenda.
 - a. *Keith: The group agreed to table ~~does not make sense to make a the~~ transition plan agenda item, given the low number of ~~this evening with so few~~ members present.*

2. Discussion: Transition Planning for EN to SOMA CAC; Expiration of current terms. Form working group.
 - a. *Current seated Members' terms expire in October. Need to reinstate those members who wish to move forward as active members*
 - i. *Potentially with A collective action by the board of Supervisors?*
Discussed as a potential efficient approach for reinstatements
 - b. *CAC Member Seat Review : Seats staying on the EN CAC*
 - i. *Seat 1, D10, Keith G*
 - ii. *Seat 2, D10, Irma Lewis*
 - iii. *Seat 3, D10, Jolene Yee*
 - iv. *Seat 4, D10, Walker Bass - Keith will confirm status. Irma Lewis will work with Supervisor Walton office regarding recruitment*
 - v. *Seat 7, D8, Sara Bahat*

- vi. Seat 8, D9, VACANT – Sarah Souza will connect with Supervisor Ronen regarding recruitment
 - vii. Seat 9, D9, Sarah Souza
 - viii. Seat 12, Mayoral, Showplace, Don Bragg
 - ix. Seat 13, Mayoral Mission, VACANT - Henry Karnilowitz and Sarah Souza will work with Mayor Breed's office regarding recruitment
 - x. Seat 14, Mayoral, Central Waterfront, Andrew Cheng - pending, Henry will follow up with the Mayor's office
 - xi. Seat 16, Mayoral, at-Large Henry Karnilowitz
 - xii. Seat 17, Mayoral, at-Large, Tony M. ~~(term will expire and not reinstate since he no longer works in the EN)~~ - status changing to VACANT due to move. Henry Karnilowitz ~~fill help identify a candidate and follow up with Kanishka about appointment~~ will work with the Mayor's office regarding recruitment
- c. Seats transitioning to SoMa CAC:
- i. Seat 5, D6, Kevin Ortiz
 - ii. Seat 6, D6, Jane Weil
 - iii. Seat 10, D6, Heather P Phillips
 - iv. Seat 11, D6 – VACANT
 - v. Seat 15, Mayor Western Soma - Ryan Jackson
 - vi. Seat 18, Mayor At Large – VACANT
 - vii. Seat 19, Mayor East SoMa - VACANT
- d. Re-Appointments - All members ~~should fill in the online link to~~ will need to complete the new online application form
- i. Robin will send out links
 - ii. Re-appointments applications go to Alissa Somera
 - iii. New Appointments (Mayoral) go to Kaniska Cheng
 - iv. New Appointments (Supervisory) to the Supervisor's aide
- e. Recruiting – the group discussed the need for clarity and expectation setting on CAC roles and responsibilities when recruiting new members ~~we need to be clear in our recruitment about setting expectations for what EN CAC does; its role~~ Members also discussed how lack of quorum impacts participation – it is a deterrent and demoralizes members
3. IPIC Allocations
- a. RPD – currently scheduled for presentation in August
 - b. MTA – Folsom Howard – need to schedule for presentation on their capital plan
 - c. Discussion – Given the development currently in place, there is an opportunity to review programming associated with upcoming projects for potential to balance unmet needs
4. Discussion: Develop questions for RPD re: Open Space IPIC Allocation Form working group.

- a. What are your documented guidelines, rules and regulations for project planning and budgeting. For example, what is the uplift/soft cost for a project manager and other allocated resources? How is that number calculated?
- b. What are the written guidelines for uplifts/soft cost allocation when using RPD generated public funds vs. Private funding?
- c. What are your documented process and guidelines for allocating and programming funds to projects?
- d. Please show the projects and programs receiving/planned to receive are IPIC Fee being allocated, by year
 - i. What is the status of all of IPIC fee-funded projects in the Eastern Neighborhoods? Please show a timeline of IPIC funding approval, RPD resource assignment, project initiation (please provide your definition of project start), and completion month/ quarter of 3-4 additional major milestones. The goal is to be able to look across multiple projects at a glance.
 - ii. How much has been spent so far for each project? Against the budgeted amount?
- e. Please provide your documented funding and cost allocation guidance for those projects that are have a combination of public and private funding, by project size if possible. For instance, is the written guidance that RPD/ bond funding cover 90-100% of projects sized \$0.5-7MM, and covers 40% or less of those projects and programming costing \$15MM+ ~~What is your community fundraising expectation? To match the allocated the bond amount?~~
- f. *Please recommend (with real time examples) , how you can provide EN CAC with ~~Can we have~~ more transparency regarding capital project budgets - upcharges, soft costs, cost overruns, and spend/saving on budget cushions.
- g. Please share success stories of project savings gained through RPD leveraging activities and work product produced by the community and/or other city agencies. ~~work preformed by *Can you address rework and duplication of activities that have already been completed~~
- h. Please walk us through your contingency process/decision path when allocating funding to projects and programs
- i. "Bond Planning and Implementation" IPIC Item
 - i. What does this funding go towards?
 - ii. How do decisions for this get made?
 - iii. What is the EN CAC's input on the use of these?
- j. Upcoming Parks Bond -
 - i. How will the bond funds be allocated?
 - ii. How much input does the EN CAC and public have into bond allocations?
- k. Jackson Park EN Fees allocation
 - i. How much bond funding be allocated to Jackson? ~~(8M per P Ginsburg to J Deckenbach)~~
 1. Background: Phil recently advised a target \$24m project budget,

- a. \$8MM privately raised by Friends of Jackson Park (FOJP)
 - b. \$8MM from bond
 - c. \$8MM from EN CAC
- l. Esprit Park EN Fees allocation
- i. Esprit was estimated at \$8M in 2017, inclusive of expected cost escalations. Please advise the current budget forecast. If the cost estimate has changed, please show the line items that have changed and by how much.
 - ii. ~~It's Can you confirm that you are still on budget? And if not what are the~~
 - iii. There is a line item in Esprit's budget for RPD staff time. Why is this soft cost charged to the budget – isn't RPD staff time already budgeted and paid for?

** do not transmit to RPD*

5. Review and Approve Meeting Minutes

- a. Tabled due to lack of quorum
 - i. March 2019
 - ii. April 2019
 - iii. May 2019

6. Public Comment.

- a.