

## **TCAP TL Community Working Session**

**St Anthony's Community Room or Zoom\***

**February 17, 2023**

**11:30AM-1PM**

**Meeting Purpose:** Discuss and confirm Community Stakeholder Group structure, membership, and nomination process

**Planning Team:** Kimia, Kamene, Aseel, Ilaria, Andi, David, Malik, Jeremy, Claudia, Ashley

### **Agenda**

- I. Mingle and Settle In (15 min)**
  - Grab some lunch
  - Get to know you exercise at your table
- II. Welcome and Announcements (10 min) - Kimia, Planning**
  - Welcome and thank you for coming
  - Land Acknowledgement and Black History Month Acknowledgement
  - Agenda review
  - Meeting purpose
  - Project Updates
- III. TCAP Community Stakeholder Group – Recommended Structure (60 min) - All**
  - Presentation - Overview of Recommended Community Stakeholder Group Structure – Kamene, Planning (10 min)
  - Small Group Discussions (8 facilitators, 5-10 people/group) - (40 min)
  - Small Group Report Back (10 min)
- IV. Closing and Next Steps (5 min) - Andi, Planning**
  - Meeting with folks in language
  - Take feedback and confirm structure
  - Thank you and adjourn

\*Zoom: <https://us06web.zoom.us/j/89797212851>

# Meeting Agreements

1. **Respect across the board** - Keep language simple and civil
2. **Inclusivity** - Holding a safe AND honest space for everyone to share and not withholding truths.
3. **Stories stay, lessons leave** - Personal stories and self-disclosures are not shared outside the meeting
4. **One Mic** - one voice at a time, no interruptions (write out your thoughts/questions so you don't forget)
5. **Listen to Understand** - Process first, repeat, and lastly, respond
6. **Follow Through** - Do as you say and respect deadlines and communicate if not able to
7. **Assume Good Intent** - Throw glitter not shade
8. **Solution Contribution** - Provide solutions when challenging a recommendation. When you disagree, look for common ground or ideas you can work with and provide solutions
9. **Active Group Participation** - Be present, speak your truth and be engaged throughout the process
10. **Patience and Flexibility** - Plan with flexibility

# Small Group Discussion Worksheet

## Community Stakeholder Group

### 1. CSG Purpose and Role (10 min) *front page*

**Are there any other roles of the CSG in addition to these that we are missing?**

- Develop and implement the TCAP with Working Groups and City partners.
- Advocate and mobilize community to ask for and justify resources for the TCAP.

### 2. CSG Nomination (Steps 1-3): Outreach, Training, and Nomination (10 min) *back page*

**Are there gaps in this nomination process or is it well balanced?**

### 3. CSG Selection (Steps 4-5): Panel and Selection Criteria (10 min) *back page*

**What other criteria should we include to select CSG members?**

### 4. CSG - Additional Discussion (10 min)

**Anything else that you would like to provide feedback on?**

- Membership - Number? Ratio? Seats decided by topic area or demographics?
- City partner panelist selection
- Other?

## Challenges and Opportunities – Feedback from Community Partners

The following is a summary of the feedback received to-date regarding the first phase of the Tenderloin Community Action Plan. Please add additional feedback as needed.

### **Cultural competency**

- Meetings
  - Meetings need to be culturally competent and age-appropriate.
- Outreach - ensure CBO reps and residents can attend
- Time management - make sure there is time for discussion
- Uncomplicate the info being used.

### **Community & City Partnership**

- Building community/building citizen base
- Provide time for City and community to educate individuals.
- Think about the whole community when making decisions.
- Need more community and City trust building

### **Support community members in implementation**

- How to write a proposals

### **Communication**

- More communication needed about the overall plan and how does community weigh in



**The Community Stakeholder Group (CSG) is the community-based partner in strategizing plan implementation and reviews analysis and drafts from the Working Groups.**

PURPOSE
<ul style="list-style-type: none"><li>• Develop and implement the Tenderloin Community Action Plan (TCAP) with Working Groups and City partners.</li><li>• Advocate and mobilize community to ask for and justify resources for the TCAP.</li></ul>

**Who is a member:**

- Only Tenderloin residents, community organizations, and businesses can apply
- There can be 15 members, 8 of which are residents
- Tenderloin community members can attend the meetings as a participant but only members can make recommendations

**How are members identified:**

- Community nomination
- Planning review
- Final decision by a selection panel of City partners with TL knowledge

**Additional information:**

- Members are trained before the CSG begins and during the first 3-6 months
- The CSG meets once per month

\* more details on the next page



## Recommended Nomination and Selection Process

All these steps will lead to the selection of the CSG members

### STEP 1. Outreach



[1 month]

- *Planning lead with community partners' support*
- One-pager will communicate: CSG purpose, TCAP background, CSG purpose, nomination process
- Share materials with local organizations and businesses in gathering places and newspapers
- Ensure families and SRO residents receive outreach materials

### STEP 2. Trainings



[1 month]

- *Planning lead with community partners' support*
- Host trainings on the CSG member responsibilities, how to identify a nominee and how to nominate
- Share guidelines for nomination process. *For example, no self-nominations*

### STEP 3. Nomination



[1 week]

- *Community lead with Planning support*
- Online and in-person nominations over a week-long period
- Nomination by a group or individual
- Planning will review nominees against selection criteria and provide recommendations for selection panel

### STEP 3. Selection Panel



[2 weeks]

- *Community lead with Planning support*
- Selection panel will be City partners with Tenderloin knowledge
- Selection panel decide the final CSG members based on criteria and seat allocation
- Selection panel can decide to fill a gap in the CSG, as needed

#### CSG Selection Criteria

*Potential selection criteria for Planning review and selection panel:*

#### Resident seats could be determined by:

- Experience with a Black, Native, or other people of color Tenderloin community
- Expertise in a TCAP plan area
- Received a nomination

#### Community organization seats could include:

- Housing and houselessness
- Connections to care
- Public realm and infrastructure
- Invest in and celebrate people and culture

#### Business seats at the CSG could include:

- At least one small business with 10 or fewer employees
- At least one sole proprietor business
- Maybe business with 50 or fewer employees

For more info, visit:

<https://sfplanning.org/project/tenderloin-community-action-plan>

