



## FEE SCHEDULE

EFFECTIVE AUGUST 30, 2019

The Planning Department charges fees to compensate for the cost of processing applications. Payments may be made by cash, check (payable to “San Francisco Planning Department”), credit card or wire transfer.

### Fee Increases

Every year, application fees are adjusted by the two-year average consumer price index (CPI) change for the San Francisco/San Jose Primary Metropolitan Statistical Area. An updated fee schedule showing these adjusted rates and any other fee changes is published in August or early September each year.

### Time and Materials Charges

Enforcement and monitoring fees, and all applications, except those for the Short Term Rental Registry and Discretionary Reviews, are subject to billing for staff time and materials if the cost of reviewing the application exceeds the initial fee charged. Applications for entitlements that are administratively reviewed and approved without a public hearing (e.g. Administrative Minor Permit to Alter; Administrative Certificate of Appropriateness) will be subject only to time and materials billing and will not be charged an up-front application fee.

### Fee Calculators

This year's fee calculators are incorporated in the worksheets below.

### Development Impact Fees

In addition to application fees, the City imposes impact fees on development projects in order to mitigate the impacts caused by new development on public services, infrastructure and facilities. Development impact fees are collected by the Department of Building Inspection; they are adjusted annually in January based on Annual Infrastructure Construction Cost Inflation Estimates. More information about impact fees is available at [sfplanning.org](http://sfplanning.org).

### Refunds

Any application withdrawn prior to a public hearing or canceled by the Planning Department is eligible for a refund of the initial application fee less the cost of time and materials expended. Refund requests must be submitted within six months of the project closure date.

### Relevant Code Citations

Administrative Code			
2.21	8.28	31.12	31.22.1
31.23.1	41A.5(g)(3)(B)	41A.6(d)(1)(A)	
41F.3(f)(3)(x)			

Planning Code			
176.C.1	206	328	350
604.1	604.2	610(b)(2)(B)	
611			



### Contact Information

For additional information, please visit [sfplanning.org](http://sfplanning.org) or contact the Planning Information Center at **415.558.6377** or [pic@sfgov.org](mailto:pic@sfgov.org).

For wiring instructions, please email [cpc.wiretransfer@sfgov.org](mailto:cpc.wiretransfer@sfgov.org)

中文詢問請電 | Para información en Español llamar al | Para sa impormasyon sa Tagalog tumawag sa 415.575.9010

### NOTE

Where an applicant requests **two or more approvals** involving a Conditional Use, Planned Unit Development, Variance, Downtown Large Project Authorization, District Section 309 review, Large Project Authorization in the Eastern Neighborhoods, Large Project Authorization (Section 329), Certificate of Appropriateness, Permit to Alter a Significant or Contributory building both within and outside of Conservation Districts, or a Coastal Zone Permit review, the amount of **the second** and each subsequent initial fees of lesser value shall be **reduced to 50%** plus time and materials as set forth in Planning Code Section 350.

* BOARD OF SUPERVISORS APPEALS SURCHARGE INCLUDED	\$120
** BOARD OF APPEALS SURCHARGE INCLUDED	\$18.50

# 1 BUILDING PERMIT PLANNING REVIEW

a. Change in Use or Alteration of an Existing Building	Base Fee	Variable x construction cost	Total
\$0 - \$9,999	\$409		
\$10,000 - \$49,999	\$419	+ 4.286%	
\$50,000 - \$99,999	\$3,119	+ 2.863%	
\$100,000 - \$499,999	\$4,581	+ 3.134%	
\$500,000 - \$999,999	\$17,356	+ 0.792%	
\$1,000,000 - \$4,999,999	\$21,396	+ 0.311%	
\$5,000,000 - \$99,999,999	\$34,080	+ 0.004%	
\$100,000,000 or more	\$39,274		
<b>b. Solar Panels/Over-the-Counter Solar Equipment Installation</b>			\$194.50**
c. New Construction**	Base Fee	Variable x construction cost	Total
\$0 - \$99,999	\$2,845		
\$100,000 - \$499,999	\$2,847	+ 3.134%	
\$500,000 - \$999,999	\$15,624	+ 1.000%	
\$1,000,000 - \$4,999,999	\$20,723	+ 0.386%	
\$5,000,000 - \$99,999,999	\$36,412	+ 0.005%	
\$100,000,000 or more	\$42,907		

Item	Fee
<b>d. Back Check Fee for Permit Revisions</b>	\$279.50**
<b>e. Demolition Permit</b>	\$1,864.50**
<b>f. Building Permit Neighborhood Notification</b>	\$80.50** + \$3.26 per envelope
<b>g. Signs Permit</b>	\$181.50**

**NOTES** 1. Windows, Roofs, Siding & Doors Replacement Applications approved over-the-counter at the Public Information Center shall be charged 1/2 the fee set forth above.

2. Building Permit Fees will be waived for permits related to granting legal status to existing dwelling units constructed without required permits, per **Board Ordinance 150571**, effective for activities prior to January 1, 2020.

## 2 ENVIRONMENTAL REVIEW

<b>Exemptions</b>	<b>Fee</b>
a. Categorical Exemption Checklist	\$365
b. Categorical Exemption Certificate	\$7,271*
c. Historic Resource Determination (HR Part 1) Historic Resource Impact Review (HR Part 2)	\$3,116* \$4,155
d. Class 32 Categorical Exemption	See Worksheet 13
e. Categorical Exemption Prepared by Another City Agency Review	\$428*
<b>Inside Community Plan Areas</b>	<b>Fee</b>
f. Environmental Document Determination	\$15,966
g. Community Plan Evaluation	\$8,843*
h. Initial Study/Environmental Evaluation	See Worksheet 11
i. Focused Environmental Impact Report (EIR)	1/2 EIR fee
j. Environmental Impact Report (EIR)	See Worksheet 12
<b>Outside of Community Plan Areas</b>	<b>Fee</b>
k. Initial Study	See Worksheet 9
l. Environmental Impact Report (EIR)	See Worksheet 10
m. EIR Supplemental	1/2 EIR fee*
n. EIR Addendum	\$28,673
o. Negative Declaration Addendum/Re-evaluation	\$28,673
<b>Transportation Review or Impact Study</b>	<b>Fee</b>
p. Transportation Review or Study	\$27,310
q. Site Circulation Review	\$9,916



### 3 LAND USE SUPPLEMENTALS

Supplemental	Fee
<b>a. Amendments</b> <ul style="list-style-type: none"> <li>- General Plan Amendment (GPA)</li> <li>- Planning Code Text Amendment (PCA)</li> <li>- Zoning Map Amendment (MAP)</li> </ul>	Time & Materials \$18,052 \$9,035
<b>b. Certificate of Appropriateness (COA)</b> <ul style="list-style-type: none"> <li>- Administrative</li> <li>- Full Certificate of Appropriateness (COA) Construction Cost:               <ul style="list-style-type: none"> <li>- \$0 to \$999</li> <li>- \$1,000 to \$19,999</li> <li>- \$20,000 or more</li> </ul> </li> </ul>	Time & Materials  \$412.50** \$1,589.50** \$7,289.50**
<b>c. Coastal Zone Permit (CTZ)</b>	See Worksheet 8
<b>d. Conditional Use Authorization (CUA)</b>	See Worksheet 7
Planned Unit Development (PUD)	See Worksheet 7
State Density Bonus - Analyzed	See Worksheet 7
<b>e. Determination of Compatibility</b>	See Worksheet 7
<b>f. Discretionary Review</b>	
<ul style="list-style-type: none"> <li>- Publically-Initiated Discretionary Review (DRP)</li> <li>- Mandatory &amp; Staff-Initiated Discretionary Review (DRM)</li> </ul>	\$640 \$4,404
<b>g. Downtown Large and Residential Project Authorization (DNX)</b>	See Worksheet 8
Application for 1 or more exceptions under Section 309	\$2,344.50**
<b>h. Eastern Neighborhoods Large Project Authorizations (ENX)</b>	See Worksheet 7
<b>i. General Plan Referral (GPR)</b>	\$4,241
Streamlined sidewalk width changes	\$1,688
<b>j. HOME-SF (AHB)</b>	See Worksheet 14
<b>k. Institutional Master Plan (IMP)</b>	
<ul style="list-style-type: none"> <li>- Abbreviated</li> <li>- Full or Substantial Revision</li> </ul>	\$2,874 \$15,706
<b>l. Landmarks Designation</b>	
<ul style="list-style-type: none"> <li>- Individual (DES)</li> <li>- District (DES)</li> </ul>	\$335 \$1,342
<b>m. Legislative Setback Amendment</b>	\$3,653
<b>n. Permit to Alter (PTA)</b>	Time & Materials
<ul style="list-style-type: none"> <li>- Minor Permit to Alter</li> <li>- Alteration of a significant or contributory building from which no Transferable Development Rights (TDR) has been transferred in designated conservation district</li> </ul>	\$10,635.50**

- Alteration of a contributory building outside a conservation district from which no TDR has been transferred and no permit issuance per Sections 1111 1111.6	\$10,635.50**
- Demolition of a significant or contributory building inside or outside of a conservation district	\$10,635.50**
- Designation or change of boundary of a conservation district or significant or contributory building	\$8,042
<b>o. Mills Act Contract (MLS)</b>	
- Commercial Properties	\$6,139
- Residential Properties	\$3,069
<b>p. Office Allocation (OFA)</b>	\$6,252.50**
<b>q. Preliminary Project Assessment (PPA) <sup>1</sup></b>	\$5,672
<b>r. Service Station Conversion Determinations by ZA</b>	\$3,566
<b>s. Shadow Study Analysis (SHD)</b>	\$617.50**
<b>t. Short-Term Residential Rental Registry Application</b>	\$250
<b>u. Signs</b>	
- Annual Inventory Maintenance	\$284
- General Advertising Sign Fee (per individual relocation agreement application)	\$1,568
- Inventory Registration and Updates (per sign)	\$877
- Sign Program – Reconsideration Hearing Fee	\$5,340
- Sign Structure In-Lieu Application (per sign structure)	\$501
<b>v. Temporary Use Authorization</b>	\$523
<b>w. Transferrable Development Rights</b>	
- Statement of Eligibility (TDE)	\$1,901.50**
- Execution of Certificate of Transfer (TDT)	\$543
- Notice of Use of TDR (TDU)	\$1,696
<b>x. Transportation Demand Management (TDM) Program</b>	
- TDM Plan Review	\$6,425
- TDM Periodic Compliance Review	\$1,071
- TDM Plan Update Review	\$1,392
<b>z. Variance (VAR)</b>	
Construction Cost:	
- \$0 to \$9,999	\$1,065.50**
- \$10,000 to \$19,999	\$2,351.50**
- \$20,000 or more	\$4,769.50**

**NOTES** 1. PPA Fees may be deducted from future Planning review fees.

## 4 INTERAGENCY REFERRALS

Activity	Fee
a. Public Health, Fire, Police, Entertainment Commission, Cannabis, and other agencies	\$156
b. Personal Wireless Service Facilities Site Permit (Facilities within Public Right-of-Way only)	\$246

## 5 ENFORCEMENT & APPEALS

Activity	Fee
a. Appeal of Preliminary Negative Declaration to Planning Commission	\$640
b. Appeals to Board of Supervisors	\$640
c. Enforcement Fee Monitoring Conditions of Approval, Zoning Authorization (ZA) Mitigation Monitoring or Environmental Review (MCM)	\$1,447
d. Planning Code Violation Penalties	\$250 per day
e. Sign Program Penalties (per day per violation)	
- 100 sq ft or less	\$100
- 101-300 sq ft	\$1,000
- 301-500 sq ft	\$1,750
- more than 500 sq ft	\$2,500
f. Short-Term Residential Rental notice of violation Penalties (per day)	\$484

## 6 PUBLIC INFORMATION

Item	Fee
<b>a. Block Book Notification (BBN)</b>	
- For an Individual (per lot)	\$41
- Each additional lot	\$16
- For a Neighborhood Organization (per block)	\$41
- Each additional block	\$16
<b>b. Document Sales (publications/transcripts)</b>	Varies per document
<b>c. Photocopies</b>	\$0.10 per sheet
<b>d. Pre-Application Meeting – Department-Facilitated (PRV)</b>	\$1,116
<b>e. Project Review Meeting (policy/code/interpretation)</b>	
5 or fewer dwelling units or affordable housing projects	
- Planning Department Only	\$472
- Interagency (Planning, DBI, DPW, Fire)	\$1,587
6 or more dwelling units or commercial projects	
- Planning Department Only	\$1,116
- Interagency (Planning, DBI, DPW, Fire)	\$2,231
<b>f. Subscription to Planning Commission Agendas</b>	\$48 per year
<b>g. Subscription to Historic Preservation Commission Agendas</b>	\$48 per year
<b>h. Zoning Verification Letters (per lot)</b>	\$175.50**
<b>i. Zoning Administrator Written Determinations</b>	\$725.50**

## 7 ENTITLEMENT FEE WORKSHEET

### Conditional Use / Planned Unit Development / Eastern Neighborhoods Large Project Authorizations

			Base Fee	Surcharge*	Total
a. No construction cost (excluding extension of hours)			\$2,306	\$120	\$2,426
b. No construction cost (including extension of hours)			\$1,648	\$120	\$1,768
c. \$1 through \$9,999			\$1,648	\$120	\$1,768
d. \$10,000 to \$999,999			Applied <sup>1</sup>	Variable	
Enter Cost: \$	<input type="text"/>	\$10,000	0.748%	\$1,648	\$120
e. \$1,000,000 to \$4,999,999					
Enter Cost: \$	<input type="text"/>	\$1,000,000	0.891%	\$9,187	\$120
f. \$5,000,000 to \$9,999,999					
Enter Cost: \$	<input type="text"/>	\$5,000,000	0.748%	\$45,529	\$120
g. \$10,000,000 to \$19,999,999					
Enter Cost: \$	<input type="text"/>	\$10,000,000	0.389%	\$83,604	\$120
h. \$20,000,000 and more			\$123,285	\$120	\$123,405
i. Amend conditions of approval of a previous project			\$1,224	\$120	\$1,344
j. Wireless Telecommunications Services (WTS)			\$5,765	\$120	\$5,885

**NOTES** 1. The appropriate variable is calculated on the applied amount, which is the difference between the project cost and minimum construction cost of the range.

2. The initial fee amount is not to exceed 50% of the project construction cost for projects more than \$10,000.



## 8 ENTITLEMENT FEE WORKSHEET

### Downtown Large Project Authorization / Downtown Residential Project Authorization / Coastal Zone Permit

			Base Fee	Surcharge**	Total
a. \$0 through \$9,999			\$328	\$18.50	\$346.50
b. \$10,000 to \$999,999			Applied <sup>1</sup>	Variable	
Enter Cost: \$	<input type="text"/>	\$10,000	0.150%	\$334	\$18.50
c. \$1,000,000 to \$4,999,999					
Enter Cost: \$	<input type="text"/>	\$1,000,000	0.178%	\$1,848	\$18.50
d. \$5,000,000 to \$9,999,999					
Enter Cost: \$	<input type="text"/>	\$5,000,000	0.147%	\$9,135	\$18.50
e. \$10,000,000 to \$19,999,999					
Enter Cost: \$	<input type="text"/>	\$10,000,000	0.078%	\$16,719	\$18.50
f. \$20,000,000 and more			\$24,685	\$18.50	\$24,703.50
g. Amend conditions of approval of a previous project			\$1,224	\$18.50	\$1,242.50

**NOTES** 1. The appropriate variable is calculated on the applied amount, which is the difference between the project cost and minimum construction cost of the range.

2. The initial fee amount is not to exceed 50% of the project construction cost for projects more than \$10,000.

## 9 ENVIRONMENTAL EVALUATION FEE WORKSHEET

### Outside adopted Plan Areas

			Base Fee	Surcharge*	Total
a. \$0 through 9,999			\$1,371	\$120	\$1,491
b. \$10,000 to \$199,999			Applied <sup>1</sup>	Variable <sup>2</sup>	
Enter Cost: \$	<input type="text"/>	\$10,000	2.591%	\$5,333	\$120
c. \$200,000 to \$999,999					
Enter Cost: \$	<input type="text"/>	\$200,000	1.959%	\$10,356	\$120
d. \$1,000,000 to \$9,999,999					
Enter Cost: \$	<input type="text"/>	\$1,000,000	1.646%	\$26,342	\$120
e. \$10,000,000 to \$29,999,999					
Enter Cost: \$	<input type="text"/>	\$10,000,000	0.506%	\$177,254	\$120
f. \$30,000,000 to \$49,999,999					
Enter Cost: \$	<input type="text"/>	\$30,000,000	0.191%	\$280,568	\$120
g. \$50,000,000 to \$99,999,999					
Enter Cost: \$	<input type="text"/>	\$50,000,000	0.046%	\$319,380	\$120
h. \$100,000,000 and more					
Enter Cost: \$	<input type="text"/>	\$100,000,000	0.019%	\$342,612	\$120

**NOTES** 1. An applicant proposing major revisions to a project application that has been inactive for more than six months and is assigned shall submit a new application.

2. The appropriate variable is calculated on the applied amount, which is the difference between the project cost and minimum construction cost of the range.

## 10 EIR FEE WORKSHEET

### Outside adopted Plan Areas

			Base Fee	Total
a. \$0 through \$199,999				\$30,444
b. \$200,000 to \$999,999	Applied <sup>1</sup>	Variable <sup>2</sup>		
Enter Cost: \$ <input type="text"/>	\$200,000	0.749%	\$30,444	
c. \$1,000,000 to \$9,999,999				
Enter Cost: \$ <input type="text"/>	\$1,000,000	0.506%	\$36,711	
d. \$10,000,000 to \$29,999,999				
Enter Cost: \$ <input type="text"/>	\$10,000,000	0.206%	\$83,204	
e. \$30,000,000 to \$49,999,999				
Enter Cost: \$ <input type="text"/>	\$30,000,000	0.056%	\$125,568	
f. \$50,000,000 to \$99,999,999				
Enter Cost: \$ <input type="text"/>	\$50,000,000	0.056%	\$137,114	
g. \$100,000,000 and over				
Enter Cost: \$ <input type="text"/>	\$100,000,000	0.019%	\$166,225	

**NOTES** 1. An applicant proposing major revisions to a project application that has been inactive for more than six months and is assigned shall submit a new application.

2. The appropriate variable is calculated on the applied amount, which is the difference between the project cost and minimum construction cost of the range.

# 11 ENVIRONMENTAL EVALUATION FEE WORKSHEET

## Within adopted Plan Areas

			Base Fee	Surcharge*	Total
a. \$0 through \$9,999			\$1,707	\$120	\$1,827
b. \$10,000 to \$199,999			Applied <sup>1</sup>	Variable <sup>2</sup>	
Enter Cost: \$	<input type="text"/>	\$10,000	3.228%	\$7,093	\$120
c. \$200,000 to \$999,999					
Enter Cost: \$	<input type="text"/>	\$200,000	2.439%	\$13,344	\$120
d. \$1,000,000 to \$9,999,999					
Enter Cost: \$	<input type="text"/>	\$1,000,000	2.045%	\$33,234	\$120
e. \$10,000,000 to \$29,999,999					
Enter Cost: \$	<input type="text"/>	\$10,000,000	0.630%	\$220,987	\$120
f. \$30,000,000 to \$49,999,999					
Enter Cost: \$	<input type="text"/>	\$30,000,000	0.236%	\$349,556	\$120
g. \$50,000,000 to \$99,999,999					
Enter Cost: \$	<input type="text"/>	\$50,000,000	0.056%	\$397,984	\$120
h. \$100,000,000 and more					
Enter Cost: \$	<input type="text"/>	\$100,000,000	0.023%	\$426,811	\$120

**NOTES** 1. An applicant proposing major revisions to a project application that has been inactive for more than six months and is assigned shall submit a new application.

2. The appropriate variable is calculated on the applied amount, which is the difference between the project cost and minimum construction cost of the range.

## 12 EIR FEE WORKSHEET

### Within adopted Plan Areas

			Base Fee	Total
a. \$0 through \$199,999			\$37,887	\$37,887
b. \$200,000 to \$999,999	Applied <sup>1</sup>	Variable <sup>2</sup>		
Enter Cost: \$ <input type="text"/>	\$200,000	0.931%	\$37,887	
c. \$1,000,000 to \$9,999,999				
Enter Cost: \$ <input type="text"/>	\$1,000,000	0.630%	\$45,689	
d. \$10,000,000 to \$29,999,999				
Enter Cost: \$ <input type="text"/>	\$10,000,000	0.259%	\$103,545	
e. \$30,000,000 to \$49,999,999				
Enter Cost: \$ <input type="text"/>	\$30,000,000	0.069%	\$156,298	
f. \$50,000,000 to \$99,999,999				
Enter Cost: \$ <input type="text"/>	\$50,000,000	0.069%	\$170,784	
g. \$100,000,000 and over				
Enter Cost: \$ <input type="text"/>	\$100,000,000	0.023%	\$206,999	

**NOTES** 1. An applicant proposing major revisions to a project application that has been inactive for more than six months and is assigned shall submit a new application.

2. The appropriate variable is calculated on the applied amount, which is the difference between the project cost and minimum construction cost of the range.

## 13 CLASS 32 - CATEGORICAL EXEMPTION FEE WORKSHEET

			Base Fee	Surcharge*	Total
<b>a. \$0 through \$9,999</b>			\$13,149	\$120	\$13,269
<b>b. \$10,000 to \$199,999</b>	Applied <sup>1</sup>	Variable <sup>2</sup>			
Enter Cost: \$ <input type="text"/>	\$10,000	0.229%	\$13,149	\$120	
<b>c. \$200,000 to \$999,999</b>					
Enter Cost: \$ <input type="text"/>	\$200,000	0.218%	\$13,584	\$120	
<b>d. \$1,000,000 to \$9,999,999</b>					
Enter Cost: \$ <input type="text"/>	\$1,000,000	0.065%	\$15,328	\$120	
<b>e. \$10,000,000 and above</b>					
Enter Cost: \$ <input type="text"/>	\$10,000,000	0.485%	\$21,310	\$120	



**NOTES** 1. An applicant proposing major revisions to a project application that has been inactive for more than six months and is assigned shall submit a new application.

2. The appropriate variable is calculated on the applied amount, which is the difference between the project cost and minimum construction cost of the range.

## 14 HOME-SF (AHB) FEE WORKSHEET

### HOME-SF

			Base Fee	Surcharge*	Total
a. No construction cost (excluding extension of hours)			\$1,153	\$120	\$1,273
b. No construction cost (including extension of hours)			\$824	\$120	\$944
c. \$1 through \$9,999			\$824	\$120	\$944
d. \$10,000 to \$999,999			Applied <sup>1</sup>	Variable	
Enter Cost: \$	<input type="text"/>	\$10,000	0.373%	\$824	\$120
e. \$1,000,000 to \$4,999,999					
Enter Cost: \$	<input type="text"/>	\$1,000,000	0.445%	\$4,593	\$120
f. \$5,000,000 to \$9,999,999					
Enter Cost: \$	<input type="text"/>	\$5,000,000	0.373%	\$22,764	\$120
g. \$10,000,000 to \$19,999,999					
Enter Cost: \$	<input type="text"/>	\$10,000,000	0.195%	\$41,802	\$120
h. \$20,000,000 and more			\$61,642	\$120	\$61,762
i. Amend conditions of approval of a previous project			\$612	\$120	\$732

**NOTES** 1. The appropriate variable is calculated on the applied amount, which is the difference between the project cost and minimum construction cost of the range.