



# PARALLEL PROCESSING PROGRAM AND STATEMENT OF ELIGIBILITY

## AFFIDAVIT SUBMITTAL REQUIREMENTS

### A Joint Initiative of the Planning Department and the Department of Building Inspection

In response to Mayor Edwin M. Lee's Executive Directive 17-02, the Planning Department and the Department of Building Inspection ("DBI") a voluntary Parallel Processing Program focused on those Housing Projects defined in Executive Directive 17-02. This program expands on current parallel processing options, is offered at no additional cost, and is intended to accelerate housing production in San Francisco.

Please review the Parallel Processing Program Informational Packet prior to filling out this application. Please answer all questions fully. Please type or print in ink and attach pages if necessary. If you have questions about this new joint Planning-DBI Parallel Processing Plan, please contact James Zahn at Department of Building Inspection at: 628.652.3712, and/or Kate Conner at Planning: 628.652.7535.

### WHAT TO SUBMIT:

1. One (1) original of this affidavit application signed by owner or agent, with all blanks filled in.
2. A building or site permit along with three sets of plans, including the affidavit and statement of eligibility printed on the cover sheet.

### HOW TO SUBMIT:

To file your affidavit application, please email the completed application to your assigned planner at San Francisco Planning.

**Español:** Si desea ayuda sobre cómo llenar esta solicitud en español, por favor llame al 628.652.7550. Tenga en cuenta que el Departamento de Planificación requerirá al menos un día hábil para responder.

中文：如果您希望獲得使用中文填寫這份申請表的幫助，請致電628.652.7550。請注意，規劃部門需要至少一個工作日來回應。

**Filipino:** Kung gusto mo ng tulong sa pagkumpleto ng application na ito sa Filipino, paki tawagan ang 628.652.7550. Paki tandaan na mangangailangan ang Planning Department ng hindi kukulangin sa isang araw na pantrabaho para makasagot.



# PARALLEL PROCESSING PROGRAM AND STATEMENT OF ELIGIBILITY APPLICATION

## Property Information

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Project Address:

Block/Lot(s):

## Related Applications

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Preliminary Project Application and/or Environmental Evaluation Applications No(s):

Building Permit Applications No(s):

## Eligibility Criteria

To be eligible for parallel processing, a project must meet the following criteria:

FEATURES	YES
<b>Number of Units:</b> The development must include either (1) 50 or more net new dwelling units with no non-residential uses excepting ancillary ground floor uses, or (2) 250 or more new units along with other, non-residential uses.	<input type="checkbox"/>
<b>Height:</b> The development must be less than 240 feet in height. Projects over 240 feet in height require third-party peer review, which adds complexity that is not conducive to Parallel Processing.	<input type="checkbox"/>
<b>New Construction:</b> The development must be new construction and not an alteration.	<input type="checkbox"/>
<b>Access to Public Right of Way:</b> The development must not be landlocked and have legal access to existing public rights-of-way.	<input type="checkbox"/>
<b>Subdivisions &amp; Mergers:</b> The development may include a lot merger or a new construction condominium application; however, it may not include any land subdivision application.	<input type="checkbox"/>

# APPLICANT'S AFFIDAVIT

Under penalty of perjury the following declarations are made:

- a) The undersigned is the owner or authorized agent of the owner of this property.
- b) The information presented is true and correct to the best of my knowledge.
- c) Other information or applications may be required.
- d) I hereby authorize City and County of San Francisco Planning staff to conduct a site visit of this property as part of the City's review of this application, making all portions of the interior and exterior accessible through completion of construction and in response to the monitoring of any condition of approval.
- e) I attest that personally identifiable information (PII) - i.e. social security numbers, driver's license numbers, bank accounts - have not been provided as part of this application. Furthermore, where supplemental information is required by this application, PII has been redacted prior to submittal to the Planning Department. I understand that any information provided to the Planning Department becomes part of the public record and can be made available to the public for review and/or posted to Department websites.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (Printed)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Relationship to Project  
(i.e. Owner, Architect, etc.)

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

**For Department Use Only**

Application received and verified by Planning Department:

By: \_\_\_\_\_

Date: \_\_\_\_\_

CASE NO.	MOTION NO.	EFFECTIVE DATE	NSR RECORDED?
			<input type="checkbox"/> Yes <input type="checkbox"/> No